

Burley in Wharfedale Community Trust

Minutes of the Committee Meeting

held on Tuesday 15th October 2019

Present: Duncan Ault (DA, Chair); Mark Elsworth (ME); Ian Rigarlsford (IR); Andrew Wriglesworth (AW), Jan Edwards (JE); Loraine Hughes (LH); Nick Turnbull (NT); Niccola Swan (NS); Tom Sumner (TS); Graham Brown (GB)

1. **Apologies for absence:** Andy Plaxton (AP); Simon Hills (SH), Harvey Bosomworth (HB) and Sylvia Tilford (ST)

2. **Minutes of the meeting held on 16th July 2019**

These were approved.

3. **Matters arising**

None.

4. **Correspondence**

DA confirmed receipt of correspondence relating to two grants in connection with the Library; £2,000 had been received from Burley Education Trust; Ilkley Round Table had confirmed a grant for £1,000. £500 had also been received from Burley Parish Council (BPC) toward the costs of the Christmas market.

5. **Trustee Matters**

AP had indicated he would be resigning due to his family's move to Australia. Thanks were recorded for AP's contribution as a trustee.

DA confirmed he would be stepping down as chairman at the AGM in January but is willing to continue as a trustee.

ST has also confirmed her intentions to step down as a trustee at the AGM

6. **Treasurer's Report**

Prior to the meeting ME had circulated a schedule showing the financial position of the trust. He noted that the value of assets for the Trust stood at £83,076.59 as at 30th September 2019, having been £71,778.89 at 1st October 2018.

Of this September 2019 figure, £11,278.65 continued to be held in the Playground Fund and £4,872.05 was reserved for the Corn Mill pond. £4,254.61 was held for spending in connection with the Library.

This left £62,671.28 in the General Purposes Fund (including Michael Cocks' legacy which it had previously been agreed could be used for general purposes).

Receipts since last meeting included: membership £1,964; income from Greenbelt in respect of Scalebor of £4,980; £1,000 of matched funding from Barclays; £500 donation for Cornmill pond.

The most significant outgoings since last meeting were HGM £2,650 (in connection with grounds maintenance etc at Scalebor); new collecting box costs of £168.

In terms of existing commitments, the Scouts' loan requirement had reduced to £15,000 to assist in completing outside works. £5,000 had been provisionally committed toward the new bowling club pavilion. No donation was to be made to Burley Summer festival this year. These commitments were well within available uncommitted reserves still leaving around £43,404.

There was a discussion about recognising the contribution of Terry to the village and TS will make enquiries and report back.

7 Funding progress

(a) Plastic free Burley

It was reported that £200 had been spent on catering items which had already been put to good use by Youthquake.

(b) Bowls club

DA reported the club had now secured all necessary funds to proceed and demolition work on the existing hut and other nearby wooden building would commence in the next few weeks. Conditions relating to the proposed grant of £5,000 from BWCT had been agreed.

(c) Scouts

The Scouts now need a £15,000 loan, £10,000 this calendar year and £5,000 next. The loan will be paid back by March 2021 at the latest. An agreement needs to be drawn up.

(d) The request for a £250 plus VAT (i.e. £300) donation to the Burley Trojans junior football club towards the cost of the new defibrillator case, was agreed. The football club will insure and maintain the equipment.

8. Possible future projects and priorities

The list compiled at the May meeting was reviewed;

- a sum of £4,300 had now been set aside for the library to meet, for example, the cost of furniture.
- The toilet block needs to be reroofed. The building is used for storage of the Christmas lights. Quotes of between £1,680 and £2,000 had been obtained. A suggestion was that BWCT could propose to pay half if BPC could meet the other half of the cost. The building is leased from Bradford Council. It was agreed that the matter would be revisited at the meeting following the Christmas lights switch on and when BPC's new budget details were available.
- Further investigation into the provision of up to date notice boards had taken place and relevant information was reviewed and discussed. It was agreed that the notice board information should

not be too wordy - perhaps no more than 200/250 words? It should refer to various historical sites and possibly contain a QR code which would provide a link to the village website. The target audience would primarily be visitors. Further investigations would be undertaken by NT

- The skate park was briefly discussed and it was agreed this was a big project which might be 'somewhere down the line'. It was agreed to look at this further in the next financial year.

9. Scalebor Park

New lease on Pavilion: The new agreement with the Football club has been finalised for commencement in October 2019. £1,400 will be paid for each of the next 5 years.

Service agreement with Greenbelt: DA was meeting the Greenbelt representative the following week and will be looking for a new 5 year agreement.

Maintenance and drainage: this has been going well

Pavilion : DA mentioned that the outside tap had now been installed. The building would need to be painted next year.

Parking: this remained an issue, with the cones not proving effective.

10. Youth provision proposals

LH updated those present as follows;

The new youth club for 11-14yr olds has its 11th session at the Queens Hall the following day. The launch went well with around 25 children in attendance. A permanent youth worker has now been allocated. Although Bradford Council's budget for next year has been halved, funding of £2,500 has been secured for a paid youth worker to 3 hours a week. Volunteer adult helpers are also still being sought.

The aim is to set up a similar group for 18-25 year olds. BADCOT have said they would fund a welcome drink for the launch event. Of funds raised, £450 out of £800 has been spent on new equipment. 6 young adults have indicated a willingness to lead the group.

Funding is also still being sought for the 14-18 group. LH mentioned that of recent exclusions from school 5 youths were from the Burley-in-Wharfedale area. A former police officer is assisting with funding. Attempts are also being made to connect with the parents of these children

LH was thanked once again for her continued efforts in all of this.

11. Playground update phase 2

Quotes had been obtained from three companies for provision of a zip wire. DA thought that the most promising of these was a company called Playdale in Ulverston, Cumbria. The equipment provided should last for 20 years or more and would be guaranteed for 3 years. The overall cost would be around £31,000 to include a proper ground surface and other playground equipment for both 8-12yr old and older children. BWCT held around £11,500 and a tentative suggestion was that a

further £10,000 be put into the project if BPC could put in the other £10,000. This may need to wait until BPC's next financial year. BPC would conduct the purchase and deal with ongoing maintenance.

12. Membership for 2019/20

The new membership count stands at 914, with 459 households signed up. 64 memberships had expired and would need to be deleted from the database.

13. Marketing: general publicity, especially for membership and events.

The last online newsletter had been sent on 3rd of September. A new Parish newsletter was being published shortly;

NS continues to add photos and stories on to the Facebook page when available and will promote the Christmas lights and market, which occur at end of November.

14. Burley Website

In HB's absence it was reported that this was still a work in progress, but should be ready for the New year.

It was suggested also that social media was now taking over from websites in terms of communications for the general public.

ADW queries whether the website was 'secure' as if not certain we search engines may not allow access.

15. Christmas Lights and Christmas Market:

DA has mentioned the 35 new collection boxes which would be allocated to various shops and pubs etc. Otherwise a lot of preparation was underway including collection of fees from stall holders. There were traffic issues and contact would need to be made with the community police. DA trustees and other volunteers would be needed from 2pm on the day to shake buckets etc. The lights would be put up from 1 November onwards.

16. Duck Race 2020

TS will confirm the date in due course. It was noted that Father's day fell on the 21 June which had been a chosen occasion in some previous years.

17. The Roundhouse : update

The top of the garden needs clearing and replanting with a new path. The Roundhouse needs attention as it is still leaking through the gutters (a BPC) responsibility.

18. Pudding Tree garden/ Jubilee Garden: updates

A gate had been added near stream to enable easier access when appropriate.

19. Fountain of Life area

Agreed that a 'No overnight parking' sign was needed. TS confirmed he would assist with this.

20. Hanging baskets and tubs

The baskets had been excellent in 2019 and a repeat approach would be aimed for in 2020. Thanks were expressed to TS for all his hard work in preparing and maintaining the baskets and tubs.

21. Corn Mill Pond

The hedge needed to be cut and a quote for £200 had been obtained for this which was agreed. Some work was also needed in relation to the stream.

22. AOB and meetings for 2020

A project to support in future might be 'Men in Sheds' which helped with the socialisation of older men and involved activities like gardening, making things etc. A location was needed and behind the library was suggested.

23. Next meeting

The AGM and next Trustee meeting will be in the Jepson Room (upstairs) in the Parish Centre at 7.30pm on Tuesday 7th of January 2020.