

Burley in Wharfedale Community Trust

Minutes of the Committee Meeting

held on Tuesday 16th July 2019

Present: Duncan Ault (DA, Chair); Mark Elsworth (ME); Ian Rigarlsford (IR); Andrew Wriglesworth (AW), Jan Edwards (JE); Loraine Hughes (LH); Nick Turnbull (NT); Niccola Swan (NS); Harvey Bosomworth (HB); Sylvia Tilford (ST); Tom Sumner (TS); Graham Brown (GB)

1. Apologies for absence: Andy Plaxton (AP); Simon Hills (SH)

2. Minutes of the meeting held on 14th May 2019

These were approved with an amendment to confirm ST's absence

3. Matters arising

None.

4. Correspondence

DA mentioned an involvement in two applications for grants in connection with the Library; £2,000 had been received from an educational trust to assist in the purchase of furniture; an application to Round Table of a grant for £1,000 would need to be resubmitted as the first application had gone missing in the post.

5. Trustee Matters

RS had confirmed his resignation due to work commitments but will continue to assist when possible in the future. Thanks were recorded for RS's contribution as a trustee.

It was noted that there were now 14 trustees.

AW produced charity commission papers, which those trustees present signed, to confirm eligibility and willingness to act.

6. Treasurer's Report

ME had circulated a schedule showing the financial position of the trust to date prior to the meeting. He noted that the value of assets for the Trust stood at £83,133.68 as at 9th July 2019, having been £71,778.89 at 1st October 2018.

Of this July 2019 figure, £11,278.65 continued to be held in the Playground Fund and £4,540.05 was reserved for the Corn Mill pond. £6,254.61 was held for spending in connection with the Library and £1,150 in connection with initiative for youth provision.

This left £58,643.66 in the General Purposes Fund (including Michael Cocks legacy which it had previously been agreed could be used for general purposes).

Receipts since last meeting included: membership which had so far brought in £5,179; income from Greenbelt in respect of Scalebor of £3,346; £300 of Cricket Club rent; £1,254 of gift aid in relation to the library; £761 from sale of duck race tickets.

The most significant outgoings since last meeting were HGM £2,805 (in connection with grounds maintenance etc at Scalebor); £2,239 to Danvic (for pitch slitting works) and £441 for computer and website costs

Good progress had been made with the gift aid claim and it was anticipated that between £3,500 and £4,000 would be received.

Matched funding of £1,000 with Barclays Bank in relation to the duck race would bring in an equivalent sum for the Christmas Lights.

In relation to the Scouts and Guides Hut and the possible loan of £20,000 from BWCT to assist in completing outside works, DA understood that a sum of £40k was still needed. It was noted that the terms and conditions agreed at the May meeting still needed to be met and in particular that if the Scouts intended to call for the loan, it would be necessary, for example, to have a legal agreement ready to put in place.

7. Plastic free Burley

Amanda Bowkett attended this part of the meeting to make a request for funding. The main ambition was to reduce plastic use, especially single use plastics. £200 was needed to assist in paying for stationary and other materials to be used to publicise the organisation. £100 was also needed for a community catering kit which consisted of equipment for multiple use at community events. A request was also made for BWCT to at this stage hold relevant funds for the organisation. Assistance was also asked for to store relevant equipment and items. Following the presentation it was agreed that BWCT should set aside a budget of £500 from which the organisation could draw for the stated and other relevant purposes connected with the cause. Appropriate invoices would need to be presented to ME as BWCT treasurer to support withdrawals.

8. Bowls club

Brian Wheeler and Colin Croft from the Burley bowls club attended this part of the meeting. The club were trying to raise a total of £42,500 (which would then be 'matched' by Sports England) to build a new pavilion. This would need to be achieved by September for Sports England funding to be secured. Sums of £5,000 were being sought from both BWCT and BPC. The latter had agreed a £500 grant and a £4,500 loan to be repaid over 2 years. The club would also need to raise a total of £10,000 through its own fund raising activities to make the target. The club's commitment to engaging with and supporting the village as a whole was confirmed and recent examples of relevant events were given.

The trustees subsequently discussed the matter and agreed that the location was important to the village but that the benefit of any such new building also needed to be shared with the village. With that in mind it was agreed that a £5,000 grant would be made available provided that:-

- the club managed to secure all other funding toward the indicated target

- that full planning permission was obtained for the intended new pavilion
- that the club committed to: community use of the new building and in particular allowing access to the new toilets for community events such as the Summer festival; to include an outside plug which could be used in connection with the Christmas lights; to make the building available for community purposes during winter months (when less in use by the club); to make available part of the building for storage of items of equipment in community use; it was noted also in passing that a number of key club members might also demonstrate their commitment to the village by becoming members of BWCT.

9. Possible future projects and priorities

An initial list of possible projects had been compiled based on responses by the trustees and initial comments were made as follows:-

- youthquake funding (this was ongoing)
- Zip wire (again ongoing)
- Improved footpath access for wheeled users (currently likely to be tested at Scalebor)
- Refurbishing of the Skate Park (will cost a significant sum of money)
- Improve Roundhouse garden (ongoing; £500 already provided by BWCT and Burley gardeners have pledged a similar sum)
- Establish Village woodland
- Run band stand days
- Facilitate a recycling and repair hub (commitment to Plastic free Burley is on a similar theme)
- New seating in Sun Lane nature reserve (agreed this was needed, but appropriate partner organisation needs to be consulted)
- Extra furniture for Library (ongoing and in hand)
- Public access to Burley Oaks cycle track (Mrs Lee to be contacted)
- Drinking water fountains (agreed this would be popular but cost needs to be investigated and discussion also needed with BPC)
- Updating of village maps and community noticeboards (cost might be £1,000 to £1,500, but HB to check how Summer Festival has updated its information). SH/HB to progress.
- Seats at bus stops (agreed, but that further investigation needed)
- Tennis court/netball court (existing courts are back in limited use but the cost of complete renovation would be significant)
- Upgrade community spaces on west side of village (agreed that this should be explored but relevant locations need first to be identified on the village map)

- Bowls club investment (grant for new pavilion already discussed)

Generally noted, that the list should also identify partner organisations and possible costs in connection with project.

10. Scalebor Park

New lease on Pavilion: The new agreement with the Football club is now with solicitors, to be finalised for commencement in October 2019

Service agreement with Greenbelt: this has been renewed to March 2020 and a new 5 year service agreement is to be finalised, with monthly payments increasing by £150 pcm to £1,550 pcm.

Maintenance and drainage: the usual slitting and sanding was completed in April.

Pavilion : DA mentioned that the outside tap still required attention.

Cricket: The new practice nets have been paid for.

11. Youth provision proposals

LH updated those present as follows;

The new youth club is being launched on Wednesday 24th of July at the Queens Hall; JE is kindly assisting with food for the event.

Of funds raised, £450 out of £800 has been spent on new equipment. There was a need to purchase a new gaming system to supplement the other items purchased. Hoodies have also been purchased from grant money.

Bradford youth services are providing insurance cover for this and future meetings and generally assisting on risk issues.

Storage of relevant equipment is still an issue being investigated.

Ilkley gazette are to be contacted with a view to an article being written.

LH to update on progress at next meeting.

Thanks were recorded to LH for the time effort and energy put into this project, especially in a challenging environment for such an initiative.

12. Playground update phase 2

DA confirmed that a meeting with BPC to discuss the zip wire had not yet taken place and may not now happen until September. This is needed to agree the location for the zip wire.

It had been established that between £18,000 and £19,000 would be needed to complete the above project with £11,500 available at BWCT. DA will write to the funder who had initially provided some funds for the zip wire

It was mentioned that ideas were still needed for play equipment for older children and adult exercise equipment.

13. Membership for 2019/20

The new membership count stands at 791 with some people still to be chased.

14. Marketing: general publicity, especially for events.

The last electronic communication had been on 27th May.

There was uncertainty as to when the next Parish newsletter was being published; DA is pressing for this to be issued at more consistent times.

The Duck Race had been well covered in local press articles.

NS will add photos of the hanging baskets to the relevant social media pages.

15. Burley Website

HB reported that the present focus was on the Summer festival.

16. Christmas Lights and Christmas Market:

DA was keen that a better sound system be sourced and an advert will be put on the village Facebook page by NS in September.

15. Duck Race - Sunday 23rd of June.

This had been another success in terms of fund raising. The scouts and guides had raised £2,600 altogether including sales of teas in the park. BWCT had raised around £1,500 on ticket sales

The main issue had been the non appearance of the police to assist with the crossing of the A65 prior to the event. They had been diverted at the last minute to another incident. DA had only heard about this at 1pm. There was a discussion about whether appropriate training should be sought by BWCT for volunteers to assist with the crossing in the future.

17. Burley Painting

Nothing to report other than that the painting remains in the library.

18. The Roundhouse : update

Work on the garden wall is to be carried out by TS rather than Chevin Landscapes.

19 Pudding Tree garden/ Jubilee Garden: updates

Nothing to report other than that both areas currently look very good.

20. Fountain of Life area

Nothing to report other than that the flower beds had recently been attended to.

21. Hanging baskets and tubs

The baskets and tubs have been installed and were looking very good. Ghyll Royd school had assisted in the planting of tubs near the War Memorial. Thanks were expressed to TS and the school.

22. Corn Mill Pond

This site was also looking very good as a result of recent rain and some new planting of water plants.

23. AOB and next meeting

Next meeting is Tuesday October 15th, 7.30pm at the Roundhouse