

Meeting of the Burley in Wharfedale Community Trust

held on Tuesday 16th May 2017 at 7.30pm at the Round House

MINUTES

Present : Duncan Ault (DA), Niccola Swan (NS), Andrew Wriglesworth (ADW), Ian Rigarlford (IR), John Grimshaw (JG), Tom Sumner (TS), Harvey Bosomworth (HB), Simon Hills (SH), Robert Saville (RS), John Sparshatt (JS), Andrew Plaxton (AP),

- 1. Apologies for absence : Sylvia Tilford (ST), Jane Hills (JS)**
- 2. Minutes of the meeting held on 14th March 2017 - approved**
- 3. Matters arising not covered elsewhere on the Agenda - none**
- 4. Correspondence: see 20 below**
- 5. Trustee Matters : none**
- 6. Treasurers Report.**

NS confirmed that the bank balance for the trust stood at £21,867 as at 7th May 2017 with £5,657 reserved for Corn Mill Pond. Free reserves stand at £15,475.

Main income since last meeting had been:-

£1,333 from the Coop by way of their initiative to support local charities through shop sales. (BWCT was once again, for the next 6 months, a nominated charity and around £484 had built up already). Thanks were noted to Coop in this regard.

£2,600 of standard income from Greenbelt; and

£14,844 of receipts in relation to the playground, which has been paid out for that purpose, with matched funding from Microsoft

In terms of main items of recent expenditure or outgoing sums;

£3,390 had been paid to Hardy maintenance for work at Scalebor playing fields/grounds;

£14,840 had been made in respect of the playground fund

£1,141 for the new computer for Malcolm Fisher.

Anticipated income for next quarter includes: £1,200 from the Duck Race and £2,257 of Gift aid. BWCT is soon to be a nominated charity for Waitrose once again.

Anticipated expenditure includes a £3,000 contribution for the new cricket pitch at Scalebor and £2,490 for usual sanding and slitting work on pitches at Scalebor

Free reserves are projected to fall slightly to £13,442 over the next quarter.

- 7. Library update**

It was reported that the entrance hall had been repainted and volunteers were in place to staff the library. However, longer term funding remains an issue.

- 8. Scalebor Park:**

- a. Pavilion : The pavilion needs some maintenance to woodwork, which will be dealt with in June. Two sides of the building will be painted. The football club will maintain the floor. Signage will be put in place to remind users of**

requirement to keep the building tidy and also to report faults (such as the tap in the disabled toilet which had recently broken). DA to organise.

- b. **Grounds and Pitches:** Sanding and slitting of the the football pitches had taken place. 100 lavender bushes to be planted. The area around the drive is to be quoted for. The cricket 'all weather' pitch is now being used. The areas where cricket is being played has had grass cut with the football areas deliberately left alone.
- c. **Greenbelt and woodland:** arrangements with Greenbelt continue to work well. BWCT was asked to quote for dealing with woodland but has refused this opportunity, which had now been taken by Chevin tree surgeons.

9. **Burley Playground update**

Phase 1 of the work in terms laying the new surface has been completed, but ran over budget because of extra drainage work. Phase 2 which includes the installing of a zip wire (for which planning permission and also approval from Bradford City Council is needed) is being progressed. Another 10k of funding is needed, inter alia, to sort out an area for table tennis.

10. **Marketing:**

A sub committee meeting attended by IR, RS and HB had taken place a month previously. Another meeting to discuss leaflets and posters is to take place shortly.

The next newsletter will be in August, with BWCT membership to be promoted if necessary.

Membership leaflets are to be distributed by hand again and volunteers will be needed. There are 12 rounds to complete.

11 **Membership**

Malcom Fisher (MF) attended this part of the meeting. MF is in effect to assist in relation to the new membership registration scheme for the next few months, which coincides with the implementation of a new automated system.

For some considerable time attempts were made to set up a suitable and affordable system with PayPal, but these have proved frustrating. A different organisation. - Membershipmojo - is to be trialled. The cost will be £60 for up to 500 members and £120 for 1,000 members. PayPal are still involved in the process and will charge small separate transaction fees.

An acknowledgement to joiners needs to be designed as a matter of urgency.

Unfortunately JG's database cannot be used due to new rules on data protection. So the process will need to be restarted. The two lists could then be compared. Manual applications for membership will still be possible.

Membership rates will be as last year; i.e. £12 for individuals, £18 for families (up to 6 members), £150 for life membership. Everyone will get a new membership number. Donations will also be accepted through the new system but only on joining or rejoining.

Those who join from start of February in a year will receive a full years membership from the following June. For example, joiners in January of a given year would have to renew the June immediately afterwards.

MF was thanked for all the work he had done and was doing to set all of this up.

12 Burley website and forum

The new membership system had been discussed.

It was acknowledged that BWCT needed its own web page (rather than being part of the village website as now)

13 Christmas Lights:

The switch on will take place on the 2nd of December.

TS mentioned that 10 circuit breakers were needed at a cost of £60 per unit. If this comes out of the usual budget it will reduce funds for repairs. The matter will be considered further.

BADCOT have expressed their frustration at the lack of financial support for event as a whole p from the Queens Head, Red Lion and Garibaldis. DA to discuss matter with these businesses.

14. Duck race

This is all organised for June 18th. Sold and unsold tickets need to be returned by the 16th of June. There are 3,000 tickets in all with half taken by BWCT and half by the Scouts.

IR will deal with the usual advert. NS will ensure the event is on Facebook.

The usual Teas in the park will take place. Steve Carruthers will open Cornmill pond.

The police have confirmed their presence on the A65 crossing.

15. The Round House:

BPC now have a 50 year tenancy/lease at will from 1 April 2017. BPC is to undertake various structural/ external repairs to the masonry, fall pipes and guttering this year.

The Burley gardeners association have offered £1500 of work to improve surrounding areas if BWCT can match fund. DA to investigate proposals further. It was suggested that BPC might also be involved.

16. Jubilee Garden/Pudding Tree Garden:

The area has been remulched by the Burley gardeners who have done a very good job.

DA reported that the new 10 year lease is to be signed shortly.

17. Hanging Baskets and Tubs:

These have all been ordered and will be installed by TS after the Duck Race.

18. Fountain of Life

All work had been completed. TS mentioned he will pressure wash this soon.

20. Corn mill pond

Nothing to report, other than that the area looked good in aerial shots during the ' Tour de Yorkshire'

21. War memorial and flower tubs.

The contractor has completed the work on the memorial. New tubs are to be put around the memorial which BPC are organising to be done by the end of the month. Children from Ghyll Roy school are involved in this as part of a community project..

22. BWCT: ideas for 2017 and assistance to other village organisations.

The contribution from the Coop was again noted.

A request had been received from a bell ringing group in Burley for £150 of support to purchase hand bells. This was approved.

A request had come through from 'walkers are welcome' for £250 toward their next leaflet and this was also approved.

One use discussed for the library was a possible display of the village archives.

NS mentioned that a request for help may come through from the local dementia group.

21. Risk assessments: Health and Safety

In relation to the Duck Race it was suggested that some emphasis be placed on parents that they were fully responsible for their children on the way to and from the event. NS said she would indicate this on Facebook.

23. AOB

Next meeting July 11th.