

Meeting of the Burley in Wharfedale Community Trust
held on Tuesday 11th July 2017 at 7.30pm at the Round House

MINUTES

Present : Duncan Ault (DA), Niccola Swan (NS), Andrew Wriglesworth (ADW), Sylvia Tilford (TS), Fiona Marshall (FM)

1. Apologies for absence : John Sparshatt (JS), Tom Sumner (TS), Robert Saville (RS), Harvey Bosomworth (HB), Ian Rigarsford (IR), Andrew Plaxton (AP), Jane Hills (JS), Simon Hills (SH)

1. Minutes of the meeting held on 16th May 2017 - approved

2. Matters arising not covered elsewhere on the Agenda - none

3. Correspondence: Thank you letters had been received from the bell ringing group in Burley (Sylvia Robinson) and from 'Walkers are Welcome' (David Asher)

4. Trustee Matters :

John Grimshaw had tendered his resignation as a trustee due to commitments with the Parish Council. Grateful thanks were recorded for John's 10 years of service as a trustee of BWCT and in particular his contributions as membership secretary and to the organisation of improvement work on the grounds at Scalebor

It was noted that the meeting was (just) quorate with initially 4 trustees (only) in attendance.

FM was welcomed as a new trustee and mentioned her particular experience in event management.

SH and JH had agreed to take over responsibility for Scalebor matters

6. Treasurers Report.

NS confirmed that the bank balance for the trust stood at £26,206 as at 11th July 2017 with £5,657 reserved for Corn Mill Pond and £820 in the Burley playground account. Free reserves stand at £19,729.

Main income since last meeting had been:-

£2,263 of Gift aid;

£3,700 of standard income from Greenbelt;

£300 from the cricket club in connection with the pavilion;

£1,476 in respect of the Duck Race;

£4,230 of membership fees

In terms of main items of recent expenditure or outgoing sums;

£2,390 had been paid for works on the football pitch at Scalebor;

£3,000 had been paid for the cricket pitches at Scalebor

£1,264 for computer updates

NS had noted that at this stage last year £7,000 had been raised in membership fees compared to around £5,000 this year which is a concern.

7. Library update

BWCT is funding a notice board in the building. The library also now features on the village website.

8. Scalebor Park:

- a. Pavilion : The football club (Burley Trojans) are still to do some work on the pavilion floor. NS to organise the rent invoice of £1,200 for October. £300 is also due from the cricket club. TS is to carry out extensive woodwork repairs and painting of two sides of the pavilion at an overall cost of £600.**
- b. Grounds and Pitches: Sanding and slitting of the the football pitches had taken place. The cricket 'all weather' pitch is now being used and has been well received by the juniors.**
- c. Greenbelt and woodland: arrangements with Greenbelt have two years to run on the present contract. BWCT were unsuccessful in securing the contract for the additional area of land which may have been due to a mismatch with the specification for the job. Agreed that the maintenance of this area is checked.**

8. Burley Playground update

Phase 1 of the work has been completed, save for some drainage work. Phase 2 which includes the installing of a zip wire and adult fitness equipment is to be progressed in January 2018. It is planned to repeat the previous matched funding exercise. There is currently £820 held in the bank.

9. Marketing:

A sub committee meeting to be attended by IR, RS and HB is to take place shortly, in particular to discuss actions around the summer festival.

ST asked for more notice in relation to distribution of membership leaflets and that the 'rounds' allocated should be smaller.

NS suggested that emails are used to promote BWCT's achievements and membership

Noted that the Duck Race had been well covered in the Ilkley Gazette.b

10 Membership

It was confirmed that 510 members are registered to date. Reminders are to be issued to those who had not yet renewed (thought to be around 370), though the register is to be checked first for members who may have passed away in the last few months. FM was keen to take responsibility for membership, though agreed that the handover would be planned for October once DA and Malcom Fisher had ensured that the new system was up and running.

11 Burley website and forum

BWCT is now a specific 'drop down' item on the menu of the village website.

12 Christmas Lights:

The 'switch on' will take place on the 2nd of December.

TS had mentioned previously that 10 circuit breakers at £60 per unit were needed at a cost of £60 per unit and this was agreed. TS to be consulted and asked to confirm overall budget. It will be suggested that the light arrangements be kept relatively simple.

Co-op have offered a sum of £600 (plus VAT) to run a Christmas lights competition with local schools and for two new displays.

BADCOT will run the Christmas market again and it was agreed that the organisation should receive more coverage in the publicity. DA to pursue pubs for a better contribution to the event.

13. Duck race

The event had been a success with £1,376 raised for BWCT.

The usual Teas in the park had taken place and combined with their ticket sales the Guides had raised £1,900. The scouts had also benefitted.

The police had been present at the A65 crossing. Health and safety aspects (see 22 below) to be discussed with JH.

14. The Round House:

BWCT to carry out internal repairs on window openings.

Some better co-ordination is needed between BPC and the Burley gardeners in relation to agreed works. Discussion also needed in relation to remaining works to the garden areas.

15. Pudding Tree Garden/Jubilee Garden

Three copies of the new 10 year lease were signed.

It was suggested that an event is considered to celebrate the naming of the Pudding Tree Garden. All to think of ideas.

16. Hanging Baskets and Tubs:

These are all now on display. The cost has been £270 plus £800 in watering costs. BPS have contributed £900.

17. Fountain of Life

Nothing to report other than signage to be put up to prevent parking.

18. Corn mill pond

Nothing to report, other than that the weeds are growing fast.

19. War memorial and flower tubs.

The contractor has completed the work on the memorial. New tubs have been put around the memorial which BPC had purchased and with flowers arranged by children from Ghyll Royd school in a joint venture with BWCT.

20. BWCT: ideas for 2017 and assistance to other village organisations.

It was suggested that assistance was given in respect of the skate park and that there should be renewed focus on and greater consultation with the younger people in the village, possibly with such a consultation being a specific project.

NS confirmed a request for help from the local dementia group. There had been initial funding and support from elsewhere but more was needed for training of staff and to assist in developing a website. A sum of £500 was agreed (NS excusing herself from any vote, but the other trustees, now including FM, in agreement).

21. Risk assessments: Health and Safety

In relation to the Duck Race various issues had arisen, in particular:- the presence of cows in the field; free running dogs; and at least 3 children swimming in the river (with apparent permission of parents). The police had been present on the A65. To be discussed further with JH.

22. AOB

Robert Gooding of Burley Woodhead Governing Board was in attendance to discuss the public right of way. A letter from the head mistress, Mrs J Siddall, was reviewed, with the letter referring to an application to extinguish the right of way for safeguarding reasons and a public consultation on the matter. After discussion it was agreed by all present (including Mr Gooding - though it was his personal view) that the path should not be in use during school hours, but both the path and playing fields ought to be accessible to the public at other times. DA will draft letter from the BWCT to the school expressing that view

Next meeting October 10th.