

## Meeting of the Burley in Wharfedale Community Trust

### Minutes of the meeting held on Tuesday 10<sup>th</sup> March 2015 at 7.30pm in the Round House

#### MINUTES

**Present : Duncan Ault (DA), Nicola Swan (NS), Andrew Wriglesworth (AW), Sylvia Tilford (ST), John Grimshaw (JG), John Sparshatt (JS), Bill Howson (BS), Tom Sumner (TS)**

1. Apologies for absence : Harvey Bosomworth (HB), Rosie Perkins (RP), Ian Riggarsford (IR)
2. Minutes of the meeting held on January 13th 2015: these were approved
3. Matters arising not covered elsewhere on the Agenda

It was reported that the Burley Bridge Association had secured the necessary planning approvals and were now seeking to raise the 300k needed to take the project forwards.

4. Correspondence - Burley Woodhead playground.

A formal request for funding had been received from the PTA. A sum of £18k is needed in all, with any Lottery funding limited to 10k. The Parish Council have agreed to contribute £500 on condition that the PTA raise the balance. The PTA may also apply to BIFFA. It was agreed that BWCT would agree to make a similar contribution of £500 with the same condition attached as the Parish Council. It was suggested that an additional request would be made for BWCT application forms to be included with the school newsletter. Further information on the funding position would be awaited from the PTA.

5. Trustee Responsibilities

It was agreed that it should be required of a Trustee to become a BWCT member.

6. Treasurers Report

The cash balance at 10<sup>th</sup> of March was £30,707 (compared to £31,525 at the January meeting).

The main receipts had been: Greenbelt £2,600; Christmas collection buckets £616; Christmas collection boxes £363; BADCOT £558 (which included a £158 contribution to the cost of having St John's Ambulance at the Christmas Fair/Lights).

The main expenses had been : Property Insurance £1,751; John Hardy £2,090 (to cover period up to end of December); Roundhouse electric bill £525 (**NS to check tariff**); St John's Ambulance £316 (who are required to be at the Christmas Fair/Lights).

7. Scalebor Park:

- a. Pavilion – **DA still to obtain 3 painting quotes. TS to give names of 3 painters to DA**
- b. Grounds and Pitches: maintenance and drainage – the pitches remain dry and the works look to have made a significant improvement. As part of annual maintenance there will need to be slitting and sanding done in May at a cost of £4,200. Half this cost will be met by Burley Trojans. It may be decided to pay for 3 years 'up front'. **TS to assist in identifying areas to slit and sand.**

- c. Greenbelt and woodland.

**DA to obtain new order from Greenbelt for next 6 months**

- d. Communication to residents : no issues reported

8. Marketing: sub committee issues

In IR's absence the following matters were briefly mentioned:-

There is to be a one page flier concerning membership with the next newsletter.

More regular contact with member via email, prompting members about events etc, is being considered.

Membership fees for now remain at £10 for an individual and £15 for families.

It had been decided that the Voucher scheme is not to be repeated.

DA reported that the power point presentation for the village societies is nearly ready.

9. Corn Mill Pond: maintenance and improvements 2015

**TS to prepare drawings and approximate costings for viewing platform for next meeting.** Steve Carruthers (owner of adjacent land) to be consulted.

No further action will be taken in the immediate future to remove silt from the pond as the cost is estimated at £80,000

10. Duck Race: June 21<sup>st</sup> 2015

It was reported that the police will not assist with the main road (A65) crossing without payment. **DA to investigate availability of community police.** In terms of other steps relevant to safety TS mentioned a concern about making access easier along footpath and suggested we fit our own gate **it was agreed that TS should proceed.** TS also suggested that the Otley Road (A660) crossing be better promoted and that Traffic cones be used to assist in managing traffic. These aspects are to be discussed again at next meeting.

11. Burley website and forum:

Up to date information had been supplied by HB. This appeared to show that 'hits' on the website had decreased. However, the greater compartmentalisation of the website was a possible explanation for this.

12. Membership: 2014 update, 2015 membership and online

A few more 2014 payments had been received.

For 2015 it was noted that there should be the possibility on an online application of making donations. The site also needs to be accessible to Apple users.

The new membership year commences on 1.6.15 with application forms accompanying the Newsletter at end of April.

13. Christmas Lights

The 2015 date will be 28.11.2015. The Parish Council contribution this year reduces to £1,000 plus VAT. Agreed that BWCT would continue to allocate £1,500 from general funds (for new or replacement lights etc). The Co-op and Parish Church have asked for (more) lights near or around their buildings.

14. The Round House

The process of transferring ownership from Bradford City Council to the Parish Council continues. The outside of the building will be the Parish Council's responsibility. The responsibility for the interior will rest with BWCT. The garden needs attention – i.e. the overgrown shrubs need clearing. It would be intended in due course to install some benches.

15. Jubilee Garden

TS has replaced paving and repointed wall. Vehicular access to site (i.e. to Highways sweeper) needs to be stopped – **TS will contact highways**. John Hardy continues to maintain plants.

16. Pudding Tree Garden

An application to Bradford City Council has been made to remove the Ash tree because it is damaging the wall. The condition of the Stream and bank on opposite side of Malt is a mess but the developers are not taking responsibility. The responsibility for the bank will however fall on the buyers of the end properties at the Malt. A safety concern remains the silt levels and **DA will write to the Environment agency in that connection**.

17. Coffee Mornings.

ST reported that the Scouts had made £200 at last coffee morning (through sales of items) and that the mornings are being covered by other organisations.

18. Hanging Baskets

It was reported that funding from the Parish Council is to reduce from around £750 to around £400 in the coming year. This could cover 4 saddle baskets at £99 each. Noted that number of baskets around village would also have to reduce, but could be concentrated in key areas. [Subsequent to the meeting the Parish Council has agreed to maintain the £750 funding levels.]

19. Station Road

The application to BIFFA for funding has been refused because the area is regarded as within the responsibility of Highways. Three quotes for the work have been obtained i.e. £20K, £23K and £30,000 all with VAT to add. **DA to speak to Ian Orton of Parish Council about an application to the Lottery** which might raise up to £10k. £500 might also be available from the Community chest.

20. Risk assessments Health and Safety

To be reviewed at next meeting. **AW will bring copy of existing assessment to next meeting**.

21. AOB/ Next meeting – 12 May 2015

BWCT have in the past provided cash of £600 and charged a rent of £240 for the Roundhouse to Burley festival. In view of the cuts to the Christmas Lights budget and the established funds of the Festival DA proposed and it was agreed that BWCT would not provide a donation this year but, instead, the Roundhouse would be provided for free in return for an appropriate full page advert in the Festival programme. **DA to liaise with Festival Committee**.

The village toilets will no longer be maintained by Bradford City Council from the end of the current financial year. Parish Council will maintain a superloo. Bradford continues to review use of remaining buildings in the area and details of any conclusions reached are as yet unavailable – this is significant in relation to the building used as a store of BWCT items such as the Christmas lights.

JS mentioned that the situation regarding a footpath to Bradford Road continues to be a planning issue. The secretary of state may be asked to become involved.