

# Minutes of a meeting of the Burley in Wharfedale Community Trust

held on Tuesday 12<sup>th</sup> May 2015 at 7.30pm in the Round House

## Minutes

1. Apologies for absence

Absent: Tom Sumner (TS), Ian Rigarlisford (IR), John Grimshaw (JG), Sylvia Tilford (ST), John Sparshatt (JS)

Present: Duncan Ault (DA), Andrew Wriglesworth (AW), Niccola Swann (NS), Harvey Bosomworth (HB), Rosie Kirkham (RK), Bill Howson (BH)

2. Minutes of the meeting held on March 10<sup>th</sup>, 2015

Approved and signed

3. Matters arising not covered elsewhere on the Agenda

DA reported that Burley Woodhead PTA had raised £9,000 for the Trimtrail project relating to the playground. It was agreed that BWCT would therefore go ahead and contribute £500.

4. Correspondence

None to report

5. Trustee Responsibilities

DA reminded all Trustees to pay their membership as a precondition for Trusteeship.

6. Treasurers Report.

NS reported that as of a day or two previously there was £27,713 in the bank (£8,000 of which was specifically to be used in connection with Cornmill Pond)

Major items of expenditure since the March meeting were:-

HGM re Scalebor £3,160; Bradford Council re Christmas Lights £2,208; Jim Walker re tree works at Pudding Tree £700 (not yet reflected in bank balance); Tom Sumner re work on Round House and Jubilee Garden £533

Major items of income since the March meeting:-

Greenbelt £3,420; Membership £100 (not yet reflected in bank balance). There is also around £1,000 of Gift aid to come into the account

NS confirmed that the electricity contract regarding the Roundhouse will be reviewed in the Autumn and a slightly cheaper tariff secured (**NS**). The discussions with Bradford Council regarding the ownership of the Roundhouse are ongoing.

7. Scalebor Park:

a. Pavilion

DA reported that the ramp had collapsed and needs to be repaced. A Mr Grant Turner has agreed to carry out the work at £600 after TS confirmed that this cost estimate was good value.

The Pavilion will also need repainting. Initial quotes of between £1,400 and £2,000 have been received with another for £2,600 which included repair of the ramp.

b. Grounds and Pitches: maintenance and drainage

DA confirmed that the pitched would need two courses of sanding and slitting. The cost was £1,800 plus VAT per treatment i.e. £3,600 plus VAT in all, of which Burley Trojans will bear half of the overall cost

c. Greenbelt and woodland.

It was agreed that the grass cutting needed checking – there are different criteria for the Pitch as opposed to the surrounding areas of grass

8. Marketing

The posters for the Duck Race were ready as were the membership posters. HB will do versions for Facebook (**HB**)

9. Corn Mill Pond: maintenance and improvements 2015.

NS mentioned she knew an architect who could draw up plans for a Viewing Platform for free. TS is also to meet Phil Wright of ARK Architecture to discuss plans. The Tenant Steve Carruthers is then to be contacted. AW is to check existing legal aspects (**AW**)

No further dredging has been organised and it was noted that no one is allowed into the pond because of the silt problem

10. Duck Race

Due to the number of Trustees away or unavailable the remaining Trustees will need to be involved. Noted that AW, IR, JG, ST and TS would be available

DA is to ring police and organise presence at A65 crossing prior to the event (**DA**)

11. Burley website and forum

The analysis of the figures has been further expanded

The issue for iPad users in accessing the site and paying membership has been identified and in essence iPad users will have to accept 'cookies' in order to fully use the site.

The donation option for those who want to give more than the membership fee is to be readdressed.

Formal thanks to Malcolm Fisher for his continued assistance in IT matters was noted.

12. Membership

JG had reported to DA that 90 people had renewed so far. The numbers renewing should increase after 1 June.

13. Christmas Lights

DA reported receipt of a donation of £100. There is no update yet in relation to the storage issue relating to the lights during the year

14. The Round House

As had been reported earlier the status of ownership of the Roundhouse had not yet been sorted out with Bradford City Council. NS reported receipt of a Rent Review reminder

The rent for charging out the building was discussed; NS indicated that she would charge local businesses £10 an hour for use or Weddings at £5 an hour. Extra was charge if the furniture had to be removed. HB suggested charging a £5 an hour rate for BWCT members.

#### 15. Jubilee Garden

DA reported that David Allison will be putting bedding plants into the garden. The garden now needs very little ongoing maintenance.

#### 16. Pudding Tree Garden

DA confirmed the estimated cost for removing the tree as mentioned in the Treasurer's report. He will consult the owners of the tree about its removal

The bank of the Malt development is still a mess. DA is to meet Toby Morton on site to discuss further (**DA**). David Allison will deal with any bedding plants.

#### 17. Hanging Baskets

DA confirmed that these had been ordered as well as 11 tubs with Petunias. Some of the baskets will be in the Pudding Tree Garden with the rest concentrated in the centre of the village. The cost of the hanging baskets is £750 and the tubs £440. The Parish Council have agreed to pay for the baskets and half of the cost of the tubs (i.e. £220). BWCT will pay TS £800 for watering and maintenance of the baskets.

#### 18. Station Road/Main Street plans/ Fountain of Life project

DA reported a quote of £22,000 plus VAT for the whole project. Unfortunately the application to BIFFA had been turned down. An application to the Lottery Fund had also been re-made and the outcome should be known by the end of August. The possibility of a partial project – perhaps to refurbish the fountain and put in some cycle racks was discussed and further costings will be obtained on what might be achieved for say £10,000 (**DA**)

#### 19. BWCT/BPC wish list

DA queried whether any such list existed for projects which might assist with the appearance of the village. The Trustees were asked to consider this from the BWCT perspective.

#### 20. Burley Festival

It was agreed that the Roundhouse would be free for use in connection with the festival. The festival will include an advert for BWCT in its programme.

#### 21. Neighbourhood plan

It was agreed that BWCT would write to the authorities if needed confirming its concern and objection to the possibility of 700 more houses being built in or around the village. (**DA**)

#### 22. Risk assessments

AW said he would circulate them. Steve Carruthers would then be asked to review these (**DA**)

#### 23. AOB/Next meeting

An application will be made to Waitrose to be included as a Charity for their monthly donation. The application could possibly be linked to the refurbishment of the Pavilion at Scalebor. (**NS**)

The next meeting is to be the 21<sup>st</sup> of July in the Roundhouse.