

Meeting of the Burley in Wharfedale Community Trust

held on Tuesday 13th October 2015 at 7.30pm at the Round House

MINUTES

Present: Duncan Ault (DA), John Grimshaw (JG), Nicola Swan (NS), Andrew Wriglesworth (ADW),
Harvey Bosomworth (HB), Bill Howson (BH), Ian Rigarlford (IR)

1. Apologies for absence

John Sparshatt (JS), Sylvia Tilford (ST), Tom Sumner (TS).

2. Minutes of the meeting held on July 21st 2015 – Approved and signed

3. Matters arising not covered elsewhere on the Agenda - none

4. Correspondence – none reported

5. Trustee Responsibilities:

An advert for 2 new Trustees has been posted on the website. Two replies have been received and DA has replied and is awaiting further responses. IR will also advertise via Burley Oaks Primary Scholl parent mail.

Agreed that ADW would review Constitution of BWCT over coming 12 months (AW)

6. Treasurers Report.

NS presented her report. As at 8 October there was £31,500 in the bank.

Major items of expenditure since July meeting were as follows:-

- Exterior of Scalebor Pavilion - £1,700
- Planters - £800
- Website hosting costs - £129
- Electrical works at Roundhouse - £175

Major items of income since the July meeting were as follows:-

- Membership - £2,346
- Paypal - £320
- Gift Aid - £1,120
- Greenbelt - £2,600
- Pudding Tree donations 2 x £250 = £500

Grateful thanks to Phil McPhail were once again recorded for help with Gift Aid claim.

Thanks also to Yorpark for help with funding the new tarmac in front of the Pudding Tree garden – £1,314.

Thanks to Robert Constantine and Helen Cottier for the Pudding Tree donations.

NS mentioned that the electricity contract for the Round House had been restructured.

7. Scalebor Park:

- a. Pavilion: Painting and Repair

These works are complete. DA is to put up a reminder notice about lights being switched off when not in use. (DA)

b. Grounds and Pitches: maintenance and drainage:

The pitches are very dry and 5 are in use.

The Cricket club have asked about the potential reinstatement of the cricket pitch and possibly have an all-weather pitch for the juniors. Noted that if this proceeded, the lease of the Pavilion would need to be reviewed. DA, in the first instance, to discuss matter further with Cricket Club. (DA)

c. Greenbelt and woodland – no matters arising

8 Marketing:

IR reported that there had not been a meeting for some time and one will be organised (IR)

The table at the Duck Race had been a moderate success with 8 new memberships secured. A table will be organised for the Christmas Lights in the Round House.

DA mentioned he is giving a presentation to the Burley Gardeners Association on 12 November 2015.

9. Corn Mill Pond:

A structural engineer based at Scalebor is to be asked to provide a view on improving the flow of water. DA to progress (DA)

In relation to the viewing of the pond, a suggestion was made about a 'viewing step'. This is to be considered.

ADW has reviewed tenancy arrangements with DA and the position was briefly discussed.

10. Burley website and forum:

HB presented the latest figures for usage.

Malcolm Fisher to be consulted about including a dedicated Sports tab (HB)

IR mentioned that it should be noted that BWCT funds the website. Also that some information on the website needs to be updated – i.e. the voucher scheme is being discontinued.

11. Membership:

JG reported that 602 memberships had been secured to date for 2015 of which 118 were new (53 of these having paid via paypal). This includes 4 new life memberships. 98 old members have not yet renewed and been accounted for. This compares with 582 memberships in 2014. There are 310 households participating which represent about 10% of Burley. IR is to draw up a 'thank you' email. (IR)

JG thanked for all his efforts and the considerable amount of time spent.

12. Christmas Lights: 28 November 2015. 15.45pm start with switch on at 16.30pm

DA reported that Jill Evans will be conducting a choir of Burley Oaks and Burley Woodhead singers. Rev Tim Perkins will give address and Burley Oaks pupils will do switch on itself.

TS will be progressing the putting up of lights. (TS)

DA will contact Roger Charnley about presence of St John's Ambulance (DA)

IR to ask for helpers with collecting buckets (IR)

JS to be asked to as usual go around pubs to collect money (DA/JS)

Burley Parish Council thanked for restoring funding from £1,000 back to previous level of £1,500 plus VAT.

DA to enquire of Parish Church and Co-op about possible contributions (DA)

13. The Round House:

Legal ownership discussions with Bradford Council continue but a division of responsibilities has been agreed.

14. Pudding Tree Garden:

NA to make sure the two donations mentioned earlier are Gift Aided (NA)

15. Hanging Baskets and Tubs:

It was agreed that these looked particularly good this year. TS was thanked for installing and maintaining these.

DA to ask Burley Gardeners Association whether they would replace existing flowers with winter flowers (DA). In future an option may be to mix summer plants with perennials.

Noted that Bradford Council had queried whether sight-lines relating to those tubs near pedestrian crossings were affected and these baskets will be removed.

16. Station Road

DA reported that work is underway with around £4,675 having been spent to date. Tarmacking will be needed and a quote for £2,200 has been obtained. Bradford Council have moved 'dropped curves' further up road and the kerb raised to deter parking in the area. The overall cost will be around £11,000 with costs of £6,950 being committed to so far. There is still a cycle rack to do and 2 or 3 benches to add to the Memorial bench. TS is attending to these items. Noted that the Fountain also needs attention.

17. BWCT/ BPC wish list.

NS mentioned a number of developments and ongoing matters in which the Burley Parish Council are involved:-

- Bradford Council are looking to 'dispose' of certain assets possibly including the Queen's Hall

- There are discussions with relevant landowners in the vicinity of Greenholme Mills about riverside walks and their renewal or upgrade

- The Burley Bridge Association is now a registered charity. There are plans to open up the river and install a fish pass but also to allow boating rights. One idea is a river trail up to Bolton Abbey

-in relation to the Greenway, there are attempts being made to buy up the path of old railway line for a cycleway

- The toilet block in the village is now owned by Burley Parish Council. There are plans to convert to a unisex/disabled toilet. (In that connection the storage area for the Christmas Lights was also mentioned).

- a Multi-Use Games Area (MUGA) in the village is being discussed.

18. Burley Festival

No specific report but it was understood that the festival had been financially successful with a large part of the financial success due to the car show.

19. Neighbourhood Plan:

The Inspector's report is still awaited.

20. Risk assessments Health and Safety

Noted that the two main areas for risk are the putting up of the Christmas Lights and the road crossing over the A65 for the Duck Race

21. AOB/ Next meeting.

12th January 2016 in the Round House

Duck Race 2016 to be on either 5th or 12th of June