

Meeting of the Burley in Wharfedale Community Trust

held on Tuesday 13th January 2016 at 8pm at the Round House

MINUTES

Present: Duncan Ault (DA), John Grimshaw (JG), Nicola Swan (NS), Andrew Wriglesworth (ADW), Harvey Bosomworth (HB), Bill Howson (BH), Ian Rigarlsford (IR) Sylvia Tilford (ST), Tom Sumner (TS).

Also in attendance: Simon and Jane Hills, Jan Lepley and Andrew Plaxton (initially as prospective and then agreed new Trustees)

1. Apologies for absence

John Sparshatt (JS)

2. Minutes of the meeting held on 13th October 2015 – Approved and signed by DA

3. Matters arising not covered elsewhere on the Agenda - none

4. Correspondence – dealt with below against relevant agenda items

5. Trustee Responsibilities:

DA explained the requirements to attend at least 3 meetings a year and for Trustees to be paid up members of BWCT. The position of Trustee also came with fiduciary and other duties such as acting in good faith and for the good of the Trust.

ADW to review Constitution of BWCT over coming 12 months (AW)

6. Treasurers Report.

NS presented her report. As at 12th January there was £24,798 in the bank.

Major items of expenditure (total £13,433) since October meeting included:-

- Scalebor Pavilion (HGM) - £2,378
- Pudding Tree/Corn Mill - £585
- Christmas Lights - £660
- Fountain of Life project - £8,762
- Round House - £296
- Website - £289
- Draw £405

Major items of income (total £5,163) since the October meeting were as follows:-

- Membership - £195
- Christmas Lights - £983
- Greenbelt - £3,900

NS commented that the main expense had been the Fountain of Life project where the wall in particular had been a significant cost. It was expected that the main expenditure had now been incurred.

7. Scalebor Park:

a. Pavilion: Painting and Repair

These works were completed in 2015 but a top up on the painting may be required in 2016 or 2017 because of weather/sun damage.

The ramp repair was temporary and may last only 5 years but should last through 2016.

DA is to contact the football club following a further instance of lights not being switched off when not in use. (DA)

b. Grounds and Pitches: maintenance and drainage:

The pitches are in very good condition considering the recent wet weather. DA reminded those present that annual maintenance (slitting and sanding) would be needed in April. The overall cost will be in the region of £4k with BWCT and the Football club sharing this equally as before.

The Cricket club had asked about the potential reinstatement of the cricket pitch and possibly to have an all-weather pitch for the juniors. To date there had been no follow up on this request. Noted again that if this proceeded, the lease of the Pavilion would need to be reviewed and amendments agreed with the football club.

c. Greenbelt and woodland

A new representative has been appointed by Greenbelt

There is a 5 year agreement between Greenbelt and another organisation concerning maintenance and upkeep of the woodland.

8 Marketing:

IR confirmed that a meeting of the subcommittee would be organised (IR/DA)

The table at the Christmas Lights (in the Round House) had not had much success with the poor weather on the day thought to be to blame.

DA gave a presentation to the Burley Gardeners Association on 12 November 2015. A further presentation is to be made to the O50 club on 1 February 2016, with a further presentation to Probus planned for 2017.

There was a discussion about use of social media and in particular Facebook and creating a link to the website.

9. Corn Mill Pond:

Jones Kingswell who are structural engineers based locally have provided a report on improving the flow of water. DA indicated that the main conclusion was that the cost of 'de-silting' would be prohibitive, partly because special trucks with water proof containers would need to be used. No further action at present but the report would be a helpful record of the issue for the future.

10. Burley website and forum:

DA mentioned that the website is funded by BWCT.

HB presented the latest figures for usage. He mentioned that the weebly website set out details of organisations being hosted on the website.

Noted that there was a small increase in 'hits', comparing 2015 and 2016, if 'Le Tour' figures are ignored. BWCT receives a very small number of hits comparatively.

NA will contact Malcolm about establishing a Facebook link

11. Membership:

JG confirmed the most recent figures reported at the AGM earlier that evening.

JG raised the issue of new members joining after November in a given year and whether they could roll over membership into the following year (rather than paying again 6 months later). This was agreed.

12. Christmas Lights:

DA reported very good feedback. Grateful thanks were recorded for all work by TS.

Thanks recorded to those who collected on the day using the buckets. These had done comparatively well. The collections in both the Red Lion and Queens Head had been disappointing. DA will organise thank you letters to all those organisations that had assisted in collecting money.

The 2016 switch on will be 3 December.

There was a discussion about annual storage of the Christmas Lights which will need to be reviewed in view of Greenholme Carpets move to Otley. TS will carry out temporary roof repairs to the storage site near to the village convenience.

13 The 2016 Duck Race

This will take place on 5 June.

There was a discussion about whether BWCT takings should be pledged towards the new Scout Hut. It was agreed that the matter be discussed at the next meeting and that a representative from the Scouts would be asked to present plans to the Trustees. The discussion ought also to cover the issue of who would be responsible for ticket selling (DA)

14. The Round House:

DA (for the benefit of the new members) mentioned that the building was in fact leased from Bradford City Council by Burley Community Council which is in fact a dormant body. The lease is to be surrendered and the building transferred to Burley Parish Council. The idea then is that BWCT will be responsible for maintaining the interior of the building and Burley Parish Council for the exterior.

15. Pudding Tree Garden:

DA reported that the Pudding Tree itself is to be trimmed – paid for by a local resident.

16. Hanging Baskets and Tubs:

It was agreed that the basic approach in 2016 for the BWCT Tubs will be broadly the same as for 2015, with some changes to plant types.

JG reported that Burley Parish Council are taking over the maintenance of other Tubs formerly looked after by Bradford City Council.

17. Station Road/ Fountain of Life

The main building works have been completed. In terms of final work and steps TS reported that

- Three benches are to be installed, one of which will be funded by Burley Parish Council, one is to be refurbished and BADCOT are to be asked if they would fund the other

- Three tables will also be installed, with BWCT and Burley Parish Council each funding one, with the third table currently unfunded.

- The fountain itself is to be refurbished. DA had obtained 3 quotes with the most competitive and appropriate being Thompson Furniture who had quoted between £4,900 and £5,800. TS had also obtained a (fourth) quote from John Myers who is a

resident of Burley and whose high quality of work was noted. Mr Myers had quoted £4,500 with no VAT being payable. It was agreed to pursue this quote with a requirement that the work be completed by end of April 2016. The cost is in any event to be funded by an anonymous donor to whom grateful thanks were also expressed.

18. BWCT/ BPC wish list.

NS mentioned again a number of developments and ongoing matters in which the Burley Parish Council are involved:-

- Bradford Council are looking to 'dispose' of certain assets, possibly including the Queen's Hall;

- There are discussions with relevant landowners in the vicinity of Greenholme Mills about riverside walks and their renewal or upgrade. Agreement with relevant land owners has been secured with only the Anglers still to agree.

- The Burley Bridge Association is now a registered charity. There are plans to open up the river and install a fish pass, but also to allow boating rights. One idea is a river trail up to Bolton Abbey

- in relation to the Greenway, there are continuing attempts to buy up the path of old railway line for a cycleway with Otley (and now also Ilkley) interested

- The toilet block in the village is now owned by Burley Parish Council. There are plans to convert to a unisex/disabled toilet. BPC will continue its use as long as it continues to work, though the cost of replacement or significant maintenance would probably mean its eventual closure.

- a Multi-Use Games Area (MUGA) near Iron Row is being discussed. This could be funded out of s.106 monies received from the developer of Greenholme Mills, who may provide an additional £70k to enable the completion of the project.

- The recreation ground needs proper drainage and BPC are applying for a 28k grant from Sports England to assist with this.

- The Library, if it is to remain open beyond April 2017, will need to be run by local volunteers.

19. Neighbourhood Plan:

There is an Open morning on Saturday 16th of January in the Queens Hall from 9.30am to 2pm. The general local view would be to accept 200 new homes. Bradford City Council would like this to be increased to 700 new homes.

BWCT and BCC to put in responses (DA)

20. Risk assessments Health and Safety

DA to write to Police to request their presence at the A65 crossing prior to the race (DA)

It was mentioned that the new cycle racks at the fountain could be more visible to pedestrians and this is to be considered by DA/TS (DA/TS)

21. AOB/ Next meeting.

March 15th 2016 in the Round House. Subsequent meetings: - May 17th, July 19th, October 11th, January 10th 2017