

**Meeting of the Burley in Wharfedale Community Trust**  
**held on Tuesday 15th March 2016 at 7.30pm at the Round House**

**MINUTES**

**Present : Duncan Ault (DA), John Grimshaw (JG), Niccola Swan (NS),  
Andrew Wriglesworth (ADW), Harvey Bosomworth (HB), Tom  
Sumner (TS) and Andrew Plaxton (AP), Jan Lepley (JL)**

1. Apologies for absence : Ian Rigarlsford, Bill Howson, Sylvia Tilford, Jane Hills and Simon Hills

2. Minutes of the meeting held on 13th January 2016 - approved

3. Matters arising not covered elsewhere on the Agenda - none

4. Correspondence:

Cath Downes of Gilroyd School had written expressing an interest in children at her school being involved in a project in the village - possibly a garden project. DA to contact her and explore idea further.

5. Trustee Responsibilities:

NS had reviewed the constitution and a point noted was that at each AGM one third of trustees have to resign ( and then as appropriate be appointed).

There are no issues at present over numbers of trustees.

Missing 4 meetings means an automatic resignation as a trustee.

Care needs to be taken by trustees in declaring any personal or other interests affecting trustee business.

NS confirmed also there is protection for trustees provided they act reasonably and within the terms of the trust's insurance policy.

7. Treasurers Report.

NS confirmed that the bank balance for the trusts stood at £22,000 with £6,947 reserved for Corn Mill Pond and £1,801 for the playground fund. Unrestricted funds therefore amount to £13,252 but of that sum £2,500 is earmarked for the Fountain of Life project.

**£13,561 has been spent on the Fountain of Life project to date. An anonymous donation of £4560 was received partly defraying these costs.**

**Other significant income since the last meeting had been the usual payment from Greenbelt of £2770 for maintenance costs. Greenbelt will also be covering the cost of some work on the trees at Scalebor.**

**Other significant expenses have included insurance at £1,863 and various expenses relating to the Christmas lights.**

## **7. Scout hut update**

**Brian Collins attended the meeting to provide a status report.**

**In view of the growing numbers of boys and girls who have joined the group (and those who would like to join) the premises have been expanded. However, the premises are no longer fit for purposes and new kitchen and toilet facilities are needed.**

**Planning permission for a new hut was obtained in October 2015 and the new building including internal facilities had been costed at £450,000 with £500,000 being the target to cover contingencies. So far £55,000 has been raised and matched funding may become available from governmental or charitable sources. Help is needed from local sources to reach a level at which these other funding sources could be unlocked.**

**After some discussion the trustees agreed in principle to the scout group being allowed to sell 1,000 of the Duck race tickets and to put the proceeds towards the hut fund. As usual they will also run the 'teas on the green' which is a good fund raiser.**

## **8. Scalebor Park:**

**aPavilion : The next rent payment from Burley Trojans will be in October 2017**

**bGrounds and Pitches: a price for maintenance needs to be negotiated in relation to the new area of grounds connected to the new development. Annual maintenance due in relation to the pitches. The cost is shared with Burley Trojans with both BWCT and Burley Trojans paying £2,285. The cricket club would like an all weather pitch. Finances for this are not immediately available and an application for funding is being considered.**

**cGreenbelt and woodland: payments from Greenbelt continue to be made on time. A new contract with Greenbelt is expected to be finalised soon. DA confirmed that BWCT are not involved in maintenance of woodland.**

## **9. Burley playground**

**Rachael Robinson attended the meeting to provide an update. £5,000 had been raised so far. 70k was needed in all. Various events were planned over the summer and autumn to raise further funds including a Yorkshire three peaks walk on 31 July. BWCT had set up a 'my donate account'. A Burley resident who works for Microsoft**

may also be able to assist in obtaining matched funding. Noted that a link to the Burley website was needed. Agreed that 1,000 Duck Race tickets would be allocated to the Group promoting this cause for the playground project.

**10. Marketing:**

A meeting of the sub-committee had been held 2 weeks earlier. Proposals had been discussed to increase membership for individuals from £10 to £12 for individuals and from £15 to £18 for families, with life membership going up to £150; a further proposal was for draws to take place every quarter rather than monthly. These proposals were all approved.

The membership form and updates to publicity materials had also been discussed.

**10. Corn Mill Pond: nothing to report**

**11. Duck Race: June 5th 2016:**

3,000 tickets to be sold in all with 1,000 to be allocated to the Scouts/Guides and 1,000 to the group promoting the playground. The Trustees would each be allocated 50 tickets to sell.

DA to contact police regarding presence at crossing

**12. Burley website and forum:**

Meeting to be held in April. Nothing else specific to report.

**13. Membership 2016/7 : nothing specific to report**

**14. Christmas Lights:**

Storage of lights still an upcoming issue with a permanent solution still being sought. Temporary repairs to be done to existing storage are to counter water ingress problems.

Some lights are donated by individuals and this should be publicised nearer the event.

A funding request for a contribution to costs of £1,500 plus VAT to be made to BPC.

**15. The Round House:**

Legal responsibility discussions with Bradford Council are ongoing. BPC are to obtain condition report, it being expected that drainage and re-painting will be needed. The landscaping and shrubs just outside the building also to receive attention with sponsorship for this work already obtained.

**16. Jubilee Garden/Pudding Tree Garden:**

The Pudding tree is to be trimmed though prior permission from Bradford Council needed. Xmas lights in tree will need to be removed beforehand. The Tarmac needs repair and an £1,800 quote had been obtained. The pavement is to be repaired by Bradford Council.

**18. Hanging Baskets and Tubs:**

JG confirmed that following the formal request from BWCT a contribution by BPCC was in the BPCC budget.

**19. Station road/ Main Street / Fountain of Life**

The 'top' of the Fountain had been installed earlier that day. Thanks were duly noted to TS and John Myers for their assistance in the project. A formal opening is to take place on 2nd of May at 3pm with IR to contact Ilkley Gazette to gain publicity.

BADCOT are to be asked for £300 to fund a Bench. BPCC to be asked for £550 to assist in funding of bike racks.

**20. BWCT/ BPC wish list: nothing to report**

**21. Burley Festival : nothing to report**

**22. Neighbourhood Plan: nothing to report**

**23. Risk assessments Health and Safety**

These need to be reviewed. ADW to re-circulate latest version.

**24. AOB**

JS reported that the 'Walkers are welcome' group had now devised a circular walk of 28 miles connecting Burley, Otley and Baildon and a guidebook was being prepared. £5,000 had been raised with contributions from Baildon and Otley already secured. A cost of £500 had been estimated for way markers in Burley with £250 still to be raised. Agreed that BWCT would contribute £150 toward the cost with BPCC to be asked to contribute a similar figure.

**25. Next meeting : 17th of May at 7.30pm in the Round house.**