

Meeting of the Burley in Wharfedale Community Trust

held on Tuesday 19th July 2016 at 7.30pm at the Round House

MINUTES

Present : Duncan Ault (DA), Niccola Swan (NS), Andrew Wriglesworth (ADW), Andrew Plaxton (AP), Ian Rigarlford (IR), Jane Hills (JH), John Sparshatt (JS), Sylvia Tilford (TS)

1. Apologies for absence : John Grimshaw (JG), Tom Sumner (TS), Simon Hills (SH), Bill Howson (BH), Harvey Bosomworth (HB), and Jan Lepley (JL)
1. Minutes of the meeting held on 17th May 2016 - approved subject to altering name of pub from White Lion to White Horse.
2. Matters arising not covered elsewhere on the Agenda - none
3. Correspondence: Burley scouts have written thanking BWCT for providing opportunity to fund raise through the Duck race, they received £970 for ticket sales and £580 for Teas on the Green. The playground appeal raised £800 from ticket sales. Letter received from Burley Woodhead school about their application to stop public access to the footpath through the grounds. Whilst the reasons for that application were agreed to be understandable it was queried whether the footpath could be opened up for public use outside school hours? Further correspondence etc relating to the Fountain of Life was noted at 18 below.
5. Trustee Responsibilities: nothing discussed.
6. Treasurers Report.

NS confirmed that the bank balance for the trust stood at £46,077 with £6,847 reserved for Corn Mill Pond and £29,841 for the playground fund. Unrestricted funds now amount to around £9,389. There are cheques of £2,420 written but not yet presented. Membership income of £835 is not yet included in the bank balance and when counted BWCT has around £7,800 of undesignated funds.

Since the May meeting a payment of £5,000 had been made to TS in respect of his labour on the Fountain of Life project. HGM had been paid £2,950 re Scalebor and Danvic £2,285 for annual maintenance (Burley Trojans have paid a similar amount).

Main income had been £2,600 from Greenbelt, £1,140 from online membership, £1,144 from the Duck race, £500 from the Parish Council for the bike stands, £353 from Waitrose and £1,776 from Gift Aid.

Formal thanks is to be recorded to Phil McPhail for his assistance once again with the Gift Aid application.

Noted that the next Annual rent payment from Burley Trojans is due in October 2017.

7. Scalebor Park:
 1. Pavilion : DA reported that the building looks tidy with just minor woodwork repairs needed. The building is to be used for a party at the weekend with a small charge being made. SH is to assist with a forthcoming inspection of the grounds and the building.
 2. Grounds and Pitches: A cricket club meeting has yet to take place so there has been no further progress in relation to discussions about a possible 'all weather' pitch. The playing fields are to be weeded in August at a cost of £250 plus VAT which is to be equally shared by BWCT with Burley Trojans.
 3. Greenbelt and woodland: The next inspection by Greenbelt was due the following day. HGM will also be in attendance. Greenbelt will then send a report. HGM have

removed the unauthorised Mountain Bike track. The grounds are to be weeded in August.

8. Burley playground

The fund now stands at £34,000 in all. A £50,000 grant is to be applied for. There are further fund raising events in October (Masquerade Ball) and an auction of promises is underway. A tendering process for the work necessary is also now being looked into.

9. Marketing:

No meeting of the subcommittee had occurred since the last General BWCT meeting in May. There was an article about the Fountain of Life project in the Ilkley Gazette at the end of April and a press release has appeared in the Ilkley Gazette about the Duck Race. All committee members were asked to consider the new brochure and comment as appropriate, by first week of August. The brochures are then to be distributed in September. It was agreed that 5000 were to be ordered at a cost of around £240. AP is to represent BWCT at the forthcoming Burley Voluntary and Community Event on 17th of September and will report back at next BWCT meeting.

10. Corn Mill Pond: it was reported that the accessible grass areas had been cut.

11. Burley website and forum

A new computer system is being looked at for Malcolm Fisher. This would be a trust asset. It was suggested that an understudy to Malcolm should formally be in place with that person to have knowledge of relevant codes and passwords. It was thought that HB might already have the codes etc. It was queried as to whether a disaster recovery plan existed and the matters is to be followed up and reported on at the next meeting.

12. Membership 2016/7 :

DA reported that there were 476 members so far this year (which compares with a total of 665 last year). There are 92 new members so far though some of these may be within family memberships. Membership reminders are to be distributed by end of July.

13. Christmas Lights:

This switch on is to take place on 3 December 2016. DA reported that a contribution of £1,500 plus VAT from Burley Parish Council had been agreed. BADCOT will be organising the street market, DA to contact Daniel at BADCOT to double check. It was suggested that there was a greater emphasis this year on some of the stories around lights designed by children within Burley.

14. Duck race

Time and date confirmed for 2017 as June 18th. It was agreed that the 2016 event had been a success. The idea of splitting ticket sales is to be considered again for 2017, with the Burley Trojans being suggested as a possible participant. Alternative proposals could be invited from other village organisations.

15. The Round House:

A tenancy at will has commenced as from 24 May between Burley Parish Council and Bradford Council. The rent is £100 per annum. BWCT will be sub tenants and responsible for interior of property with a rent of £50. A condition survey is to be obtained on the building, though the majority of repairs are expected to be needed to the exterior (which is the responsibility of the Burley Parish Council). A donation of £100 is to be offered by BWCT to the Parish Council to go toward the cost of the condition survey.

16. Jubilee Garden/Pudding Tree Garden:

The church would still like to use the Pudding Tree Garden entrance for access and would like the area to be tarmacked. The cost would be around £1,500 + VAT. The church has offered £500 toward the cost, which is being matched by a parishioner and a local resident, who will both claim Gift Aid. Parking does need to be restricted so that there is access only for disabled use, or for use by the church for funerals etc. Subject to obtaining the additional £500 outside funding needed it was agreed that this work could go ahead.

17. Hanging Baskets and Tubs:

Burley Parish Council made a contribution of £900 for materials for which grateful thanks was noted. BWCT will remunerate TS for time spent in watering the baskets in the sum of £800.

18. Station road/ Main Street / Fountain of Life

Five complaints have been received expressing concern about noise and use of the tables for late night drinking. DA noted again that when the refurbishment work had been agreed it had not been known that the relevant premises was to be turned into Garibaldi's bar (previously just a wine shop). It had been intended that the should be a public area to be enjoyed by residents of Burley. It was understood that Garibaldi's had an outside licence but had perhaps not applied for change of use. Both DA and the Parish Clerk are to discuss the matter further with Garibaldi's.

19. BWCT/ BPC wish list:

The steps and cobbles around the War memorial need to be replaced. This has been costed at between £300 and £400 and it was agreed this should proceed and be paid for by BWCT. Burley Parish Council will need to be consulted beforehand.

In terms of other projects it was suggested that the West side of the village had not received much attention to date, though the possible allocation of new housing with s.106 agreed community infrastructure might help to address this.

20. BWCT: ideas for 2016 and assistance to other village organisations

Covered elsewhere on agenda.

21. Burley festival

Programmes had been distributed with tickets on sale from the following Monday. Volunteers were still needed to help with events.

22. Risk assessments: Health and Safety

JH to finalise and also cover Christmas Lights in the assessment before October meeting

23. AOB

The scouts have now raised £130k of the £400k needed to progress the new building. In the context of a discussion about the uncertain future for the library and the costs of repairs to that building, the idea of shared use of that building for the Scouts and the Library was mentioned. It was agreed that this was the sort of lateral solution which might need to be found as public funding reduced.

JS reported with thanks that the £150 donation by BWCT to Burley walkers had been used towards the publication giving details of local walks. JS had also been assisting in putting up way markers.

24. Next meeting : 11th October at 7.30pm in the Round house.