

Meeting of the Burley in Wharfedale Community Trust

held on Tuesday 11th October 2016 at 7.30pm in the Round House

Minutes

Present: Duncan Ault (DA), Niccola Swan (NS), Andrew Plaxton (AP), Ian Rigarlsford (IR), Sylvia Tilford (ST) John Grimshaw (JG), Simon Hills (SH), Bill Howson (BH), Harvey Bosomworth (HB), and Jan Lepley (JL)

Apologies for absence: **Tom Sumner (TS), Andrew Wriglesworth (ADW), John Sparshatt (JS), Jane Hills (JH),**

1. Minutes of the meeting held on 19th July 2016 were approved: NS proposed , AP seconded
2. Matters arising not covered elsewhere on the Agenda: none
3. Correspondence/ Funding opportunities:.

Salem Church have made BWCT their charity for the year – would like to advertise and help with fundraising. **DA .to meet with Salem representative to discuss.**

BADCOT have written confirming that the Christmas Market will run during the Christmas Lights turn on.

Letters of thanks to the donors re the Pudding Tree Garden improvements have been sent .

BWCT are one of the charities on the new Co-Op card.

JG informed about a new organisation Investors in Communities.

DA to write to thank Ghyll Royd School to thank them for planting the pots outside the Roundhouse.

4. Trustee Responsibilities.
The AGM is the next meeting. The trustees will need to rotate.
5. Treasurers Report.
NS handed out the comprehensive report/ (attached).
7. Scalebor Park:
 - a. Pavilion: update and future maintenance
The outstanding woodwork will be refurbished.
The drainage is fine.
There will be no football on 12th November – the day of the Summer Festival Run.
 - b. Grounds and Pitches: maintenance and drainage inc Cricket club usage
The pitches have been weeded and made good.

The cricket club are exploring the possibility of an all weather pitch (for 9 – 11 year olds) to be located between the football pitches. Costs are to be shared (between whom? - £3,500 each.

The football club needs to be involved

c. Greenbelt and woodland inc bike track.

SH working with the Greenbelt team.

Bike jumps have been removed on 3 occasions.

It was agreed to communicate with the residents over the maintenance etc

8. Burley Playground: brief update on funding and future events.
RR has raised £39,000 so far. Microsoft will match fund. The Parish Council will pay to save VAT.
The Parish Council will maintain the playground once installed.
9. Marketing:
The committee hasn't met for some time.
The Volunteers event was deemed a success – two new volunteers.
It would be worth repeating on an annual or bi-annual basis. A couple of full up stands may be bought for the future events.
Hi vis jackets with BWCT logo on were discussed for the Christmas Lights and other events to remind the public that the BWCT organises the events. To be worn by those putting the lights up.
10. Corn Mill Pond: maintenance 2016/17 inc tree pruning.
The trees to the far side of the bridge will be cut down to 6ft. This is costing £1000.
11. Burley website and forum: usage, links, improvements.
MF had presented figures of the website usage.
The plan is to migrate to a completely new software package. This will have a more formal 'feel'.
A meeting will be held in early November.
12. Membership: 2016/17 membership and online.
2015 – there were 665 members. 62 online.
2016 – 735, 188 new, 33 life members 3 new. 96 online. 109 non renewals.
For members coming through the website it is impossible to give donations.
86 new members since the leaflet drop.
Ian is going to research Mailchimp to use for member emails.
13. Christmas Lights: 2016 plans sound system funding from BPC and collections.
3rd December is lights switch on.

A tannoy and sound system has been organised for the choirs and announcements.
Three choirs, Shine Gospel, the Community and the Schools choirs.
The markets are in readiness by BADCOT and NT.
John Wright is enquiring about borrowing the traction engine back for the day.
The buckets are in storage. The Co-Op has requested Christmas lights outside their shop.
Volunteers ready at 3.30 on the 3rd December.
The Parish Council donates £1,500 + vat towards the lights event.

14. The Round House: update on ownership/lease/repairs/insurance.

The tenancy agreement with the Parish Council is in place. Bradford Council have signed over a bundle including the Roundhouse for a 50 year lease. The Parish Council will repair the outside of the building after which the BWCT will repair the inside.

15. Pudding Tree Garden/Jubilee Garden: tarmac near Pudding Tree. Renewal of lease.

The tarmac and removal of the wall, to enable the church to use the parking space, have taken place. Signs to indicate parking restrictions to be put up.

David Allison will replant the gardens.

16. Hanging Baskets and Tubs: review/next year.

The baskets and tubs look really good. There was a question as to whether to plant up for winter?

17. Station Road/Main Street: any remaining work inc signage.

The flower beds to be replanted, there will be signage to stop overnight parking. The Fountain is switched off for the winter. Garibaldi's have a licence to sell drinks for consumption on and off the premises.

18. BWCT/ BPC wish list and cooperation: future projects.

The Playground, Cricket pitch, Duck Race.

The riverside walk, permissions have been gained for both ends but not the middle of the walk. The Mill owner has given permission for the right of way to be moved.

The Greenway. The transfer of 3 metres of land between Menston Old Lane and the railway station has been agreed.

20. BWCT: ideas for 2016 year: help for other village organizations.

21. Burley Festival: August 2016 review.

Three wet days but generally successful. The accounts will be in the black.

22. Risk assessments: Health and Safety** esp Christmas Lights

Simon to discuss with Tom re the erecting of the Christmas lights. It was suggested for safety and advertising the lights volunteers should wear high visibility jackets with BWCT logos.

23. AOB

Scalebor – some residents have requested the pebble path be tarmaced to make access for pushchairs and wheelchairs better. To be considered.

Burley Woodhead and a stall at the Christmas Fayre?

24. Next meeting: January 2017 7.30 pm in the Roundhouse.

Agreed date the 10th January – AGM to be followed by a normal meeting.

