

Meeting of the Burley in Wharfedale Community Trust

held on Tuesday 10th January 2017 at 8pm at the Round House

MINUTES

Present : Duncan Ault (DA), Nicola Swan (NS), Andrew Wriglesworth (ADW), Andrew Plaxton (AP), Ian Rigarsford (IR), Jane Hills (JH), John Sparshatt (JS), John Grimshaw (JG), Tom Sumner (TS), Bill Howson (BH), Harvey Bosomworth (HB)

1. Apologies for absence : Simon Hills (SH) and Sylvia Tilford (ST)
2. Minutes of the meeting held on 11th October 2016 - approved
3. Matters arising not covered elsewhere on the Agenda - the Bowling Club (see AOB at 20 below).
4. Correspondence: A letter dated 10th November 2016 from Rev Tim Perkins had been received by BWCT and other village bodies. The letter referred to the possibility of a substantial fund being available from the Methodist church to support village life in relation to projects formulated in partnership with the village. It was agreed that DA would reply confirming that BWCT would be supportive of any such initiative and looked forward to discussions on this.
5. Trustee Responsibilities: BH and Jan Lepley's resignations as trustees (for differing personal reasons) had been noted and thanks was recorded for the service of both (in the case of BH, over many years). More generally DA reminded all Trustees that they were expected to be members of BWCT and also were not expected to miss more than 4 consecutive meetings in order to continue as a trustee.
6. Treasurers Report.

NS confirmed that the bank balance for the trust stood at £28,403 as at 19th December 2017 with £5,657 reserved for Corn Mill Pond and £7,127 for the playground fund. Unrestricted funds now amount to around £15,619.

£598 had been collected in the Christmas buckets which was a good result.

In terms of main items of recent expenditure or outgoing sums; £40,300 had been paid out in respect of the new playground, £154 for Christmas Lights and £2,587 to HGM in respect of ongoing maintenance to the playing surfaces at Scalebor.

7. Scalebor Park:
 - a. Pavilion and lease arrangements: The rent on the 7 year lease is due for a 5 year review in October 2017. The annual rent to the junior football club has been agreed at £1200 p a for the next 2 years. The cricket club will pay the football club direct from 2018 £400 towards the rent for summer use. In 2017 the cricket club will pay £300 rent to BWCT direct for pavilion use.
 - b. Playing Field: A local specialist quote of £7,200 including VAT has been obtained for the creation of an 'all weather' pitch at Scalebor. The cost will be met 50/50 between BWCT and the cricket club. It will be completed by mid April and it will be sited away from the football and has been agreed with the football club. Additional mowing will be paid for by the cricket club as will any maintenance on the pitch There should be no conflict with the playing season and the annual slitting/sanding maintenance will be done between seasons in April. Half the cost of the maintenance will be met by the football club. Suggested that the cricket club be asked to promote BWCT membership.
7. Greenbelt and woodland: Being maintained satisfactorily with quite a few additional works ordered. No news yet on the new part of Scalebor. DA mentioned that the woodland is not

BWCT's responsibility. It was also indicated in general that some clarity might still be needed for Scalebor residents in terms of what they were charged by Greenbelt.

8. Marketing: A sub committee meeting would be arranged by IR shortly. There is a continued focus on online promotion of BWCT. DA was to present to Probus the following week.

9. Corn Mill Pond: nothing to report other than that the hedge at the rear of the pond had recently been cut.

10. Burley website and forum

a. The annual activity details were explained by HB and show a continuation of a year by year increase in 'hits', due in part to the increase in the number of supported websites such as Probus, 'Walkers are Welcome' and the Burley Trojans.

b. A new computer system with up to date equipment (including computer, printer etc) has been looked at for Malcolm Fisher. The cost is around £1,100 and was approved. New membership software is also being considered with the costs of available programmes now becoming more reasonable. After discussion it was agreed that due to the speed with which hardware becomes obsolete there was no need to regard the new equipment as part of BWCT's assets.

c. An advantage of the suggested upgrade of software would be to enable specified persons to update relevant parts of the system and would generally make it easier for the system to continue to be maintained if and when Malcolm is unable to do so.

11 Membership 2016/7:

DA reported an increase in membership being dealt with online which had risen from 49 two years ago, to 63 last year and 106 members this year, who were mostly new members. Total membership was now 775 (657 last year, so up 18%). It was felt that the village wide distribution of flyers had resulted in a significant increase in new members. This will be done again this year.

12. Christmas Lights:

This years lights had once again had very positive public reaction and thanks were recorded to TS and his team.

JG confirmed that a contribution of £1,500 plus VAT from Burley Parish Council was in this years BPC budget

13. Duck race

Time and date confirmed for 2017 as June 18th.

14. The Round House:

JG reported that transfer of legal ownership to BPC should be completed by the end of this tax year. BPC had already drawn up a budget for external repairs which were estimated to be in the region of £21,000 plus VAT according to the survey obtained. BWCT will be responsible for the interior.

JG indicated that BPC would be taking on the leases of a number of important village properties and other responsibilities. In this context Bradford Metropolitan District Council had agreed that the Library would be funded for 12 more months to allow more time for local plans to evolve.

15. Jubilee Garden/Pudding Tree Garden:

All scheduled work had been completed. DA mentioned that the lease on Pudding Tree garden was ending later in 2017 and would follow this up.

16. Hanging Baskets and Tubs:

JG confirmed that the usual contribution by BPC of £900 for materials was in the budget, for which grateful thanks was noted. It was confirmed that tannelled wooden tubs had been ordered.

17. Station road/ Main Street / Fountain of Life

All work had been completed. TS will be introducing plants in the Spring.

18. BWCT/ BPC wish list:

Following the success of the playground appeal BWCT will continue to support similar initiatives. The structure of the fund raising through BWCT, which led to both gift aid and matched funding, could be a model for future projects.

19. BWCT: ideas for 2016 and assistance to other village organisations/Neighbourhood plan

There was a general discussion about other events or initiatives involving the village;

JG mentioned that BPC had available to it 20% of the funds needed for a multi use games area.

The Tour de Yorkshire comes through the village in April

BPC has received grant funding of up to £30,000 from the War Graves Commission to refurbish the village memorial

20. Risk assessments: Health and Safety

SH and TS are to finalise the Christmas Lights assessment. The duck race assessment is also being finished.

20. AOB

JG reported that maintenance of the Bowling Green at Grange Park is to be organised in future through BPC with BPC making a £1,000 contribution per annum.

Robert Savile from Salem church, who had attended the meeting, reported on the church's readiness to host village events and become more involved in the village. BWCT is the designated charity for the church in 2017. The church is also in discussion with other churches in the village concerning an Easter festival. It is also to participate in the dementia friendly initiatives taking place in the village.

DA reported that BWCT is to be one of the three designated Co-op charities for the current half year and is also hoped to be designated charity again at Waitrose during 2017, both of which will bring in useful funds.

21. Meetings 2017: 14th March, 9 May, 11th July, 10th October; 7.30pm in the Round house.