

# **Burley in Wharfedale Community Trust**

## **Minutes of the Committee Meeting**

**held on Tuesday 7th January 2020**

**Present:** Duncan Ault (DA, Chair); Mark Elsworth (ME); Ian Rigarlsford (IR); Andrew Wriglesworth (AW), Jan Edwards (JE); Lorraine Hughes (LH); Niccola Swan (NS);Graham Brown (GB); Harvey Bosomworth (HB); Sylvia Tilford (TS)

1. **Apologies for absence:** Simon Hills (SH), Tom Sumner (TS); Nick Turnbull (NT)

2. **Minutes of the meeting held on 15th October 2019**

These were approved.

3. **Matters arising**

A loan agreement with the Scouts was now in place for a total of £15,000. Repayments, each of £7,500 were to be made to BWCT, in September 2020 and March 2021. The funding will assist the Scouts in finishing the outside area.

4. **Correspondence**

None other than with the Scouts in relation to the above loan.

5. **Trustee Matters**

ST is to carry on as a trustee for the time being.

DA confirmed he would now be standing down as chairman at the next AGM on 5<sup>th</sup> January 2021.

6. **Treasurer's Report**

Prior to the meeting ME had circulated a schedule showing the financial position of the trust. He noted that the value of assets for the Trust stood at £73,361 as at 6th of January 2020 having been £83,076 at 1st October 2019.

Of this figure, £11,278 continued to be held in the Playground Fund and £4,454.45 was reserved for the Corn Mill pond. £4,254 was held for spending in connection with the Library.

This left £53,374 in the General Purposes Fund (including Michael Cocks' legacy which it had previously been agreed could be used for general purposes).

Receipts since last meeting of £13,187 included: membership £244; income from Greenbelt in respect of Scalebor of £8,020; £1,670 from the Christmas market, £699 in respect of the Christmas lights collections and £2,554 from the Co-op.

The most significant outgoings (totalling £22,902) since last meeting were the initial, loan of £10,000 to the Scouts and the grant of £5,000 to the bowls club. In addition £3,600 had been paid in respect of grounds maintenance at Scalebor and £2036.85 in relation to the Christmas lights.

Although outgoings had on the face of it significantly exceeded income for the relevant period it was noted that £10,000 of this was a loan that should be repaid so BWCT remained in a strong financial position.

There was a discussion about the policy in relation to the minimum balance to be held in general funds. This was currently £10,000 and it was agreed this should be reviewed.

## **7 Funding progress and requests**

(a) Scouts - this matter had been covered above

(b) Bowls club - donation referred to in Treasurers report.

(c) Community meal initiative - Robert Savile attended the meeting and explained the origin of this which had been the Love Burley 2016 Festival. Initial funding had come from a local building company. The event had grown to service/provide a community meal for 60 or more people of all ages. This included a Christmas event. Funding was needed to continue the program and to expand it further. It was agreed that BWCT would provide an initial £500 and may consider further support depending on whether Robert was successful in asking Burley Parish Council to also contribute.

## **8. Possible future projects and priorities**

The list compiled at the May meeting was reviewed;

- a sum of £4,254 or so was still available for furniture for the library. Co-op monies may also be destined/needed for the support of the ongoing running costs (utilities/rates etc) of the Library.
- The toilet block is to be reroofed. The building is used for storage of the Christmas lights. BPC is to meet the cost and TS will oversee.
- Ilkley Grammar School were interested in assisting in relation to the design of the notice boards. Information on possible designs to be circulated following the meeting.
- The skate park. There was nothing specific to report at the meeting but JE agreed to set up a project team. The park is owned by Bradford City Council though responsibility for it lies with Burley Parish Council. Burley Parish Council can recover VAT. So a joint venture arrangement between BWCT and BPC may make sense financially. The park does however need a complete revamp so the cost is likely to be significant.
- Roundhouse Garden. It was hoped that some funding might be forthcoming from the Burley Festival. £500 of funding had been secured from Burley Gardeners. BPC had agreed to fund the new guttering for the Roundhouse (which will be done at the same time as the re-guttering of the toilet block, in late April). TS will oversee.
- Men's Sheds. It was noted that a project was underway in Menston and agreed to defer any initiative in Burley for now.
- Water Fountain in Grange Park. The costs and complications of this were discussed. Noted that a water supply is to be put into the Pavilion.

## **9. Scalebor Park**

**New lease on Pavilion:** The new agreement with the Football club has been signed and commenced in October 2019. The agreement is for 7 years at £1,400pa with a review after 5 years.

Service agreement with Greenbelt: DA reported that following a change of personnel at Greenbelt, he was optimistic that progress on a new 5 year agreement should be made.

Maintenance and drainage: the pavilion will be painted this year and some repairs were needed following vandalism to the building and the defibrillator case. The ground maintenance was going well. HGM were happy with current arrangements.

New access path to playground: there were ongoing discussions with Greenbelt on this.

Parking: this was now working well.

## **10. Youth provision proposals**

LH updated those present as follows;

The youth club for 11-14yr olds continues to go well, with average attendances of between 6 and 25 young people per event.

Efforts continue in relation to provision for the 14-18yr group in conjunction with Paul Hepworth, a former police superintendent who is now based at Ilkley Grammar school where an 'achievement centre' is to be refurbished with funding of part from the Devonshire Estate. There was to be a training event for 8-10 volunteers the following day.

The aim is to set up a similar group for 18-25 year olds but progress was limited at this stage.

LH was thanked once again for her continued efforts in all of this.

## **11. Playground update phase 2**

Two quotes were being examined for provision of a zip wire. One was from a company called Playdale in Ulverston, Cumbria. The overall cost would be around £32,000 to include a proper ground surface and other playground equipment for the 6+ children. The second (comparable) quote was from Streetscape (a previous provider) for £30,000 (which includes groundworks). Both included provision for additional equipment and it made sense financially to do all work at the same time. Otherwise the cost would increase further. There was also a keenness to get on with the project given the time that had already elapsed.

BWCT held around £11,500 in a designated fund and a suggestion was that a further £10,000 be put into the project by BWCT. BPC may be prepared to commit between £2,500/£3,000 which meant there was still a £8,000 shortfall. There was also the possibility of obtaining national lottery funding.

DA indicated he would approach Ilkley Rotary Club to see if they might provide, perhaps up to £5,000 of the shortfall. It was agreed that the lottery funding application should be submitted as soon as possible and the go ahead given once the position in relation to these requests/applications were known (with hopefully positive responses)

## **12. Membership for 2019/20**

The new membership count stands at 925 with well over 450 households signed up. Thanks were recorded to NT for his work on membership over the last 12 months.

## **13. Marketing: general publicity, especially for membership and events.**

The aim was for Online newsletters to be issued on a quarterly basis (next one in early March).

A new Parish newsletter was being published in March ;

NS continues to add photos and stories on to the Facebook page when available.

## **14. Burley Website**

The changing position in relation to use of social media to disseminate information was discussed. Specific websites were therefore less important except as a repository of useful more permanent information.

Malcolm continues to look at updating the website and providing improved security.

## **15. Christmas Lights and Christmas Market:**

The 2020 date will be 28 November.

Some additional feedback from the 2019 Lights was the damage to the park surface due to the trailing of wires and how to avoid this in 2020 was a point to consider.

## **16. Duck Race 2020**

The likely date will be the 21 June which is also father's day.

## **17. The Roundhouse : update**

Work on the building was to commence shortly. The weeding would also be attended to on funding being secured.

## **18. Pudding Tree garden/ Jubilee Garden:**

Nothing to report.

## **19. Fountain of Life area**

Nothing to report

## **20. Hanging baskets and tubs**

The baskets are to be repeated in 2020 with TS once again to action.

## **21. Corn Mill Pond**

Steve Carruthers had reported that all was currently fine in relation to ongoing condition and maintenance.

## **22. AOB and meetings for 2020**

Next meetings provisionally listed for 4th March (Scouts and Guide HQ), 12th of May, 14th of July, 13th of October 2020 and then 5th January 2021 to be combined with the AGM.