

Burley in Wharfedale Community Trust

Minutes of the Committee Meeting

held by Remote Zoom on Tuesday 14th July 2020

Present: Duncan Ault (DA, Chair); Mark Elsworth (ME); Andrew Wriglesworth (AW), Jan Edwards (JE); Lorraine Hughes (LH); Niccola Swan (NS); Graham Brown (GB); Simon Hills (SH); Nick Turnbull (NT); James Moorhouse (JM); Harvey Bosomworth (HB); Ian Rigarlsford (IR)

1. Apologies for absence: Sylvia Tilford (ST); Tom Sumner (TS).

2. Minutes of the meeting held on 4th March 2020

These were approved.

3. Matters arising

None not otherwise covered in the meeting

4. Correspondence

None

5. Trustee Matters

It was proposed and agreed that NS should become deputy chair. DA confirmed his intention to step down as chair at the next AGM in January 2021.

6. Treasurer's Report

Prior to the meeting ME had circulated a schedule showing the financial position of the trust. He noted that the value of assets for the Trust stood at £80,114.21 as at 12th of July 2020 having been £83,076.59 at 1st October 2019.

Of this figure, £15,778.65 was held in the Playground Fund, £4,194.45 was reserved for the Corn Mill pond and £1,514.99 was held for spending in connection with the Library.

This left £58,626.12 in the General Purposes Fund. Existing and potential commitments of £22,260 (including up to £17,000 for the playground, to be hopefully reduced by a contribution from Bradford Council) reduced the 'available' general funds to £36,366.12). ME noted this would be reduced further by any further commitments that might be made, such as toward the support of a youth worker for a specific period.

Main receipts since last meeting of £8,233 from membership receipts together with £1,512.50 of gift aid. £3,891 from Greenbelt in respect of Scalebor and sums of £2,000 and £2,500 respectively from Otley Lions and Ilkley Round Table specifically toward the playground project. The strength of membership receipts was particularly noted, and NT thanked for his considerable efforts on this front.

The most significant outgoings since last meeting were total payments of £1,702.13 toward Library furniture; payments of £1,550 and £1,192.84 respectively toward painting of the pavilion and CCTV and other security costs at the pavilion; and payments to HGM of £2,820 and £2,760 for grounds maintenance costs. There had also been £769.38 of costs relating to the website and computer and a donation of £500 to Love Burley.

In terms of an update on the Scouts and Guides loan repayments of £5,000 were expected in both September 2020 and March 2021.

ME also reported that BWCTs Public Indemnity insurance cover was being reviewed with the assistance of a broker. AON were being approached to see if they can improve on the current offering by Hiscox, who are the incumbent insurer.

On being asked, ME estimated that usually BWCT would raise a net sum of around £1,200/£1,300 from the Duck Race for general purposes. See 13 below.

7 Funding progress and requests

As already noted, Ilkley Round Table had kindly donated £2,500 toward the costs of the zip wire/ play park and Otley Lions had also kindly provided £2,000 of financial support for the same purpose.

The co-op blue card scheme had provided further specific financial support of £712 for the library and further financial support was anticipated in October, also for the library.

An application for £500 had been made to Shipley Community Trust for 'Unique' which was an organisation for younger people to build up their confidence and skills.

8. Possible future projects and priorities

NS had updated the very helpful schedule showing the status of possible or ongoing projects as follows: -

In terms of completed or largely finished projects:-

- the scout hut project was completed and BWCT was awaiting repayment of the loan.
- The new bowls clubhouse is nearly complete, with follow up needed on agreements regarding the electricity and water supply, for BWCT use during specific events.
- Plastic free Burley has received some funding and is now established.
- the library furniture for children is now in place

Of the projects agreed to be progressed:-

- The toilet block is to be reroofed in April. The building is to continue to be used for storage of the Christmas lights. BPC is to meet the cost and TS will oversee.
- In relation to the notice boards, COVID had delayed matters, with SH needing to speak to the local artist Ian Middleton.

- The Round House garden project was ongoing and will hopefully complete this October.
- The youthquake club is hoping to resume physical meetings in September. A particular need is to fund a youth worker where the initial commitment might be in the region of £3,000pa.
- In relation to the Zip wire project, this had again been held up by COVID. £15,000 was in hand with BWCT potentially committing to the other £17,000 needed but with the hope that Bradford Council might cover £7,000 of this figure.

Projects under active consideration included: -

- improving footpaths for wheelchair users in Burley especially around Scalebor and Prospect Road.
- Grange park community herb garden: a rough costing for construction of 5 raised beds with soil had come to around £3,500.

Longer term projects where the detail still needed to be established included: -

- The skate park, to be looked at in more detail once the zip wire project is completed.
- Men's sheds, which is supported by the GPS surgery. A physical location could be behind the library.
- Drinking fountain in grange park.

9. Scalebor Park

Service agreement with Greenbelt: DA reported that formal signing of the new agreement was still awaited in relation to the annual amount provided for grounds maintenance.

Maintenance and drainage: the annual slitting and sanding work was due to commence the following day with two other sites also being attended to by the contractors.

Pavilion: CCTV and new locks had been installed. Discussions were ongoing in relation to passing responsibility for security to the Scalebor Park Neighbourhood Watch.

New access to playground: there were to be discussions with Greenbelt about their helping to fund this new access.

Parking area: there were some potholes that needed attention.

10. Youth provision

LH updated those present as follows:-

There had been no physical meetings since March due to COVID.

A WhatsApp group had been formed for the 11-14-year old's

Work was underway on the website

As reported earlier an application for funding had been made to Shipley Community Chest to pay for assistance for Unique.

There had unfortunately been an incident 3 weeks ago when a fire had been started at Grange Park by 3 young people including 2 from youthquake. This had however been resolved positively.

LH was thanked once again for her continued efforts and persistence in all of this.

11. Playground update phase 2

It had been decided to relocate the zipwire so as to be parallel with the trees. It was understood that no planning permission was needed.

The site needs draining and quotes are being obtained by the Parish council.

12. Membership for 2019/20

The new membership count stands at 933, which is about the same as for the whole of last year, so there is the prospect of exceeding 1,000 this year. Of the 408 households signed up, around 75% had used PayPal with the majority of the remainder paying by cheque. 44 households had not yet renewed and will be chased as appropriate. NT was again thanked.

13. Marketing: general publicity, especially for membership and events.

In light of COVID, NS confirmed she was focusing even more on adding photos and stories on to the Facebook page when available. NS also continues to be active on Twitter.

DA confirmed that the Parish newsletter was coming out in the next week or so. BWCTs support for Love Burley and other current activities such as the hanging baskets were to be mentioned in the newsletter.

14. Burley Website

Malcolm is still moving material to the new website which he hoped to complete in August/September.

He has requested more visual material and also volunteers to assist - the assistance of youthquake was mentioned as a possibility?

15. Duck Race 2020

A helpful note had been circulated beforehand outlining the issues in holding the event this year.

It was agreed that the difficulties caused by COVID were overriding and that the event could not take place this year.

It was also agreed however that the opportunity for individuals to donate funds in connection with the usual event should be made clearly available.

16. The Roundhouse and garden:

The garden work was ongoing. Overall costs could be around £3,000 to include work on the patio and surrounds. Discussions were ongoing with BPC about making this a joint venture.

17. Notice boards - as mentioned earlier, SH was aiming to discuss design aspects with Ian Middleton.

18. Walkers are welcome.

COVID had delayed the work agreed at the March meeting where BWCT had committed to a £350 contribution to the latest proposed gate.

19. Men's sheds - see 8 above

20. Herb garden - see 8 above

21. Pudding Tree garden/ Jubilee Garden:

DA noted that the owner of the property on the opposite side of the Pudding tree garden had done a very good job of improving the bank and water flow.

22. Fountain of Life area

TS has jet spray cleaned the site. Burley Taps have bought 10 small tables for use in the area and have asked to use umbrellas over existing tables which has been agreed. The extra tables will only be available when the bar is open.

23. Hanging baskets and tubs

TS has once again done an excellent job of planting and maintaining these and grateful thanks were duly recorded.

24. Corn Mill Pond

DA still to talk to Steve Carruthers regarding the lease and ongoing maintenance responsibility.

25. Christmas Lights 2020

As well as the ongoing COVID situation, another related difficulty is that many of the lights have been held up (because of the ongoing situation) in Bradford for maintenance and repair. Fewer may therefore be available this year.

It remains questionable as to whether the usual market can take place. A decision will be deferred until late September (by when requests for road closures would have to be made), but it was hoped that the lights would at least proceed.

26. AOB and meetings for 2020

Next meeting originally to be in October but **BROUGHT FORWARD to 22ND SEPTEMBER at 7.30pm** (probably again on Zoom).