

Burley in Wharfedale Community Trust

Minutes of the Committee Meeting held on Tuesday 16th October 2018

Present: Duncan Ault (DA, Chair); Harvey Bosomworth(HB); Mark Elsworth (ME); Ian Rigarlsford (IR); Niccola Swan(NS); Andrew Wriglesworth (AW), Andy Plaxton (AP), Tom Sumner (TS); Jan Edwards(JE)

Observers: Lorraine Hughes (LH) and Nick Turnbull (at start)

1. **Apologies for absence:** Simon Hills (SH), Robert Saville (RS); Sylvia Tilford (ST)

2. **Minutes of the meeting held on 3rd July 2018.**

These were approved

3. **Matters arising**

All matters arising were covered elsewhere on the agenda.

4. **Correspondence**

Correspondence regarding the legacy of £18,000 from the estate of Michael Cocks had been circulated beforehand and were to be discussed later in the meeting. A separate gift of £5,000 had been received from Brian Sayer for specific use in connection with the library, this having arisen out of his cousin's Will. Burley gardeners had gifted a sum of £50.

5. **Trustee Matters**

Nothing arising.

6. **Treasurer's Report**

ME had circulated Annual Accounts to the year ending 30th September 2018 prior to the meeting. He noted that the value of assets for the Trust stood at £72,293 as at 30 September 2018 having been £37,273 at 30th September 2017.

Of this 2018 figure, £11,279 was held in the Playground Fund and £5,142 was reserved for the Corn Mill pond. A further £1,960 was held in respect of the Scalebor pavilion extension. This left £53,912 in the General Purposes Fund, compared to the sum of £19,527 in that fund as at 30th September 2017. The improved figure included the legacies indicated earlier and receipts of £3,338 from the Coop.

The accounts will be audited by Phil McPhail to whom grateful thanks were once again mentioned, for this and for assistance with the gift aid reclaim.

It was agreed that the gaming license should be renewed at a cost of £40 in respect of the Duck Race.

7. Scalebor Park

By way or reminder DA confirmed that the main contractor for maintenance at Scalebor was Greenbelt who in turn subcontracted certain responsibilities to BWCT who in turn subcontracted these responsibilities to HGM. A new service agreement needs to be put in place between BWCT and Greenbelt to run for the next 5 years. Greenbelt does however provide yearly orders for work on the grounds, though there was some doubt as to the period of notice required for Greenbelt to terminate the overall agreement. This aspect to be included in the renegotiation. DA

Pavilion: DA reported that a good deal of work had now been done to renovate and redecorate the building by Burley Trojans. It had been provisionally decided also to create some extra car parking toward the road to go toward meeting the extra demand on Saturday and Sunday's. The question of who would pay for this was still to be discussed and agreed.

The pavilion has been booked for the Burley run on the 10th of November.

Grounds: The contractual position was explained by DA as above.

8. Legacies

The Michael Cocks and Brian Sayer legacies had been mentioned and it was suggested by RS and ME that BWCT should look toward creating a lasting memorial supported by appropriate signage in respect of whatever project or projects that were supported by these donations.

Some initial ideas for use of these monies were:-

- to assist the Cricket Club in meeting the cost of storm damage to the fence.
- Further Park equipment for the children of the village
- Books for library (again with a focus on children)
- Funding for activities of older children focussing on a place for them to gather (see AOB below)
- Improvement of facilities at the Recreation Ground
- Provision of a new skate park (with the new cost thought to be in the region of £60,000)
- Provision of a running track

9. Playground update phase 2

Roundabout: DA mentioned that this particular piece of equipment did not function properly in its present position and ought to be removed or relocated within the playground. This would also assist in creating space for the intended zip wire (see below)

Zip wire: The removal or relocation of the roundabout would free up the 30 metre space needed to establish the proposed zip wire. DA reported that the BPC were in favour of this idea. In conjunction with this proposal BPC would be asked to assist in provision of a hard surface for the area where the exercise equipment is located. Once again, as in the July meeting, the quality of this equipment was questioned.

MUGA : the idea of a Multi Use Games Area was raised. A suggestion as to location was in the vicinity of the Cricket Club, possibly with the provision of flood lights?

10. Membership

Membership for 2018-19

DA reported that there were 815 members so far this year which was a record. It was suggested that the better membership system had assisted although PayPal had been an ongoing negative issue. 45 members/families had not yet renewed.

Membership Secretary.

A new one is still needed and DA has someone who is interested to take on the post.

11. Marketing: general publicity, especially for events.

The committee had met and is next due to meet in mid November to discuss the Christmas market. Suitable press release and online and video publication would be considered

New brochures were to be ordered for use at forthcoming events and appropriate quotes were to be obtained for a batch. It was agreed that the leaflets should be depersonalised as much as possible to ensure they remained up to date as long as possible.

12. Burley Website

HB had circulated a summary of usage data prior to the meeting. Malcolm Fisher was again thanked for his help with the website and assistance with the membership renewal facility.

Malcolm is to make relevant passwords and other relevant information available in case he is unable to assist at any future point. The website already contains features that enable it to be 'self managing'.

13. Christmas Lights and Christmas Market: update

Lights

These will be as in previous years. The person 'switching on' on 1st December to be confirmed.

A choir and a ukulele group had been confirmed.

Trustees would as usual be needed to assist with the collecting buckets.

BPC is to contribute £500 for which grateful thanks was mentioned.

14. Christmas Market organisation

NS confirmed that all was in place and 24 stall holders had signed up.

In terms of publicity, Facebook will be used to promote the event and if required a Twitter account can also be set up. HB is organising banners.

Appropriate notifications have been given regarding road closures with local bus companies also informed. The help of a trained traffic management volunteer has been secured.

The event will run from 2pm to 5.30pm, with the light switch on at 4.30pm. The craft market will run from 1pm to 5pm.

15. Burley Painting

This will be part of the craft market/exhibition. In the meantime, the artist Ian Middleton will be in the Library every Thursday, until the switch on, between 2 and 4pm.

16. The Roundhouse: update

This has officially been handed back to the Parish Council, with effect from September 1st. The locks have been changed. The position in relation to payment of rent by BWCT for use needs clarification. DA.

17 Pudding Tree garden/ Jubilee Garden: updates

Nothing to report.

18. Fountain of Life area

Nothing to report

19. Hanging baskets and tubs

The tubs still looked good but would be removed when the Christmas lights were put up.

20. Corn Mill Pond

The pond tenant, Steve Carruthers, had been in contact with the Environment Agency whose report and advice was awaited.

21. Youth provision

In addition to other ideas mentioned, the idea of creating a running track around the recreation ground was mentioned and would be considered further.

22. AOB

A request had been received from Walkers are Welcome for a donation of £350 for work in relation to a footpath between Burley Woodhead and Stead Lane. The society had already raised £4,700 toward the project. It was agreed that the request would be met in full.

DA mentioned that the wall outside the Roundhouse was in need of repair and a provisional suggestion was that the overall cost of around £1,500 would be met equally by BWCT, BPC and the Burley Gardeners. It was agreed that any such work needed to be coordinated with any other works at the Roundhouse.

LH, who was still in attendance as an observer, put forward a general proposal for the establishing of a gathering place for young people (teenagers) in the village.

- Notwithstanding the existence of some other groups which to a degree catered for this age group it was agreed that this was a good idea and one that BWCT could support financially.

- Venues such as the Queen's Hall and the Cricket pavilion were suggested at appropriate times of the year. The Library may be another possibility. LH thought that suitable adult volunteers to supervise, or be on hand, could be organised.

LH to explore further with a view to producing proposals with funding requests.

NS requested and agreed to contact BPC about their future involvement in Youth Provision in Burley

Next meeting

Tuesday January 8th in the Parish Centre

7.30pm AGM

8.00pm Trustee Meeting