

Burley in Wharfedale Community Trust

Minutes of the Committee Meeting

held by Remote Zoom on Tuesday 22nd September 2020

Present: Niccola Swan (NS) (Chair); Duncan Ault (DA); Mark Elsworth (ME); Andrew Wriglesworth (AW), Jan Edwards (JE); Lorraine Hughes (LH); Nick Turnbull (NT); James Moorhouse (JM); Harvey Bosomworth (HB); Ian Rigarfsford (IR); Sylvia Tilford (ST);

1. Welcome, apologies for absence and Trustee matters:

Apologies received from Simon Hills (SH).

This meeting was chaired by NS in advance of her intended take over as Chair from after the January AGM.

It was reported that both Tom Sumner and Graham Brown had resigned. ME will record these resignations as being at the date of this meeting and will update the Charity commission. TS in particular will remain closely involved in BWCT events and activities.

2. Minutes of the meeting held on 14th July 2020 and matters arising

The previous meeting minutes were approved. All matters arising were to be covered.

3. Correspondence and funding requests

NT and ME had received phone calls about vandalism at Burley House Field, though noted this was not a property managed as such by BWCT. It was not thought any members of youthquake were involved in this.

Becky from UNIQUE was to join the meeting at 8pm.

4. Treasurer's Report

Prior to the meeting ME had circulated a schedule showing the financial position of the trust. He noted that the value of assets for the Trust stood at £79,055.65 as at 20th of September 2020 having been £83,076.59 on 1st October 2019.

Of this figure, £15,778.65 was held in the Playground Fund and £4,194.45 was reserved for the Corn Mill pond. This left £56,567.56 in the General Purposes Fund.

Existing and potential commitments of £21,570, including up to £17,000 for the playground (to be hopefully reduced by a contribution from Bradford Council) reduced the 'available' general funds to £34,997.56).

The sums that may also be committed to other projects totaled £21,000. This included a potential commitment of £9,000 for a youth support worker, which it had been agreed would in fact be spread over a 3-year period.

However, the first repayment of £5,000 had just been received from the Scouts and was not counted in the above figures. The remaining sum of £5,000 was to be repaid in March 2021. Also, it was hoped that a contribution of £8,022 to the playground costs would be received through Bradford and the Parish Council in respect of the s.106 agreement connected to Millstone close.

Main receipts since last meeting were £557 from membership receipts, £3,412 from Greenbelt in respect of Scalebor and sums of £500 from each of Shipley Community Chest and Burley Educational Trust specifically toward UNIQUE.

The most significant outgoings since last meeting were :-payment to Burley Parish Council, being the contribution toward Pitch drainage costs; £939 of costs relating to the hanging baskets £240 to James Walker regarding the Round House Garden and £150 toward the Jubilee Garden.

There was no expenditure within the figures for the Christmas Lights 2020. The £600 payment to Bradford Met related to expenditure earlier in the year.

DECISIONS TO BE MADE

5 Christmas Lights switch on

It was agreed that in view of the continuing pandemic restrictions the public switch on would not take place or be publicised (so as to avoid encouraging any public gathering) and nor would there be a market. As many lights as possible would still be put up and a lights trail may provide an opportunity for a degree of safe public participation.

Financial aspects of the usual event were discussed, as were the current whereabouts of some of the lights which were still with Bradford for repair. Agreed that charity boxes would still be distributed to local shops. A just giving page was also suggested as a way of raising funds.

ME, DA and JM would with TS form a subgroup to discuss and agree funding and other practical aspects of what would be possible.

6. Herb garden funding

DA indicated that the likely cost for 2 beds was around £1,400/£1500. This would hopefully be covered by an application for £2,000 to Shipley Community chest.

One bed would be located on the West side of the village and the other location was yet to be decided. Grange Park and the junction of Station Road/Langdale road were mentioned as possibilities.

Recognizing that this project would be supportive of community spirit, it was agreed it should be supported.

7. Youthquake

It was noted that £9,000 was yet to be formally committed but would be intended to support a youth worker over a 3-year period.

A firm commitment had been made to spend £3,000 training a youth worker, (to include a repayment provision if that worker moved on to other employment within a specified period). LH explained that the normal route for such an individual was to work toward a 2-year diploma. Carys Bowes would be involved in making the proposal for the worker to Bradford.

REGULAR UPDATES

8. Zip wire and playground project

As reported above, it was hoped that Bradford would cover around £8,000 of the costs provisionally set aside to be paid by BWCT.

Wicksteed and Playdale were still both being considered for the provision of the facilities and associated work. There may in fact be a decision to involve both on different aspects. Bradford will be involved in any final decisions as they have relevant expertise in this area. Jan Lepley is also assisting.

Sorting out the Roundabout is an important additional aspect with a cost of around £4,000.

Bradford prefer a wooden structure for the Zipwire.

Agreed that a sub-committee from BWCT consisting of JE, LH and DA should have delegated decision-making powers on behalf of BWCT, noting that ultimately any decision would be made by Bradford.

9. Scalebor and Greenbelt

ME reported that Scalebor were a little behind in agreed payments, though remained satisfied with ongoing arrangements.

The security measures taken at the Pavilion, involving introduction of CCTV had had a positive effect in reducing vandalism and graffiti. Ongoing security has been delegated to Neighbourhood Watch.

10. Funding Application update

Becky from UNIQUE attended this part of the meeting. The organisation intended to provide an independent course for children to build self-esteem and confidence. The methods were shown to have a positive and significant impact on young people. It was deliberately intended to be separate from School.

Funding was needed to train more workers, with course materials incurring copyright fees and together with training, costing around £200 per individual. Although £2,000 was being sought overall, only £500 was being sought from BWCT. This was duly agreed by those present.

Other funding updates had been dealt with elsewhere in the meeting.

11 Membership Report

The new membership count stands at 973, so there is the real prospect of exceeding 1,000 this year, which would bring the arrangement within the next cost banding and be a record for BWCT. The additional cost was thought to be around £150 but would be checked with Malcolm Fisher by NT.

It was suggested that the breaching of the 1,000 would be a good publicity opportunity and agreed that a press release would be appropriate.

NT was again thanked for all his work on this.

12 Website report

HB reported that the new website was 'live' and could be accessed through URL. Trustees were encouraged to visit and make comment, which would be incorporated as appropriate. Some parts of the website were still being worked on and needed to be finished.

It was confirmed that third party organisations would continue to be involved in relevant pages of the website. ME confirmed that a small part of the original budget for this project remained.

Malcolm Fisher was thanked for all work done on this.

13. Marketing, Communications and Twitter.

NS had previously circulated the proposed newsletter text and confirmed she was still active as appropriate on Twitter. The publicising of the litter picks on twitter was noted.

14. Other projects – brief updates.

- Grateful thanks were noted again for TS and all work done on the Hanging Baskets which had been especially welcome in the current circumstances.
- In relation to the village maps, COVID had continued to delay matters, with SH still needing to speak to the local artist Ian Middleton.
- The Round House garden project was ongoing with planting to do as well as completing the patio work. This was being funded by Burley Parish Council
- The Library budget had been spent. The Library was the nominated charitable project for the Co-op and BWCT was predicted to receive in the region of £3-4k. It was thought that, if not needed for the Library, the funds could be used for another suitable project in Burley supported by BWCT.
- The Fountain of Life benches have been refurbished. There was concern about the use of the Wine Bar of faulty umbrellas. DA agreed to speak to the proprietor, but it was also thought prudent that this was followed up by a letter, which AW said he would draft but suggested that SH also review.
- Nothing to report on Pudding tree, Jubilee garden or Corn Mill Pond.

15. Other projects being considered – brief status review:

- The skate park, to be looked at in more detail in the Spring of 2021.

- Men's sheds, no progress.
- The toilet block was reroofed in April by Burley Parish Council. The building is to continue to be used for storage of the Christmas lights.

16. AOB and next meeting.

Discussed and agreed that there need to be a clear explanation and public understanding of BWCT's relationship with other village organisations such as Love Burley, the Burley Parish Council and Burley Education Trust. It was thought that, when appropriate, a village summit of these and other organisations would be worthwhile.

Next meeting - **10 November at 7.30pm** (again on Zoom).