

Burley in Wharfedale Community Trust

Minutes of the Committee Meeting held at the Library, Burley in Wharfedale on Tuesday 13th July 2021

Present: Duncan Ault (DA) (Chair); Mark Elsworth (ME); Niccola Swan (NS); Andrew Wriglesworth (AW), Loraine Hughes (LH); Nick Turnbull (NT); Harvey Bosomworth (HB); Sylvia Tilford (ST); Tim Brooke (TB)

1. Welcome, apologies for absence and Trustee interests:

Apologies for absence - Jan Edwards (JE).

Shirley Moffat and Barbara Holden from BET were also in attendance during the discussion on the Burley Educational Trust matter. Bill Midgley, Keith Dale (KD) and Elaine Marsden, were unable to attend this meeting

2. Minutes of the meeting held on 11th May 2021

The previous meeting minutes were approved

3. Matters arising.

All matters arising were covered in the meeting.

4. Correspondence

There was ongoing correspondence regarding the BET matter with Wrigleys Solicitors LLP (covered at 7 below).

There was also ongoing correspondence concerning East End Allotments (covered at 12 below).

5. Trustee matters

Resignations had been received from James Moorhouse and Ian Rigarlsford who had both moved away from the village.

6. Treasurer's Report

Prior to the meeting ME had circulated the treasurers report and up to date accounts position.

It was noted that the value of cash assets for the Trust stood at £69,104.58 as of 12 July 2021 having been £80,560.65 on 1st October 2020.

Of this figure £2,919.45 was reserved for the Corn Mill pond, £186.25 was still earmarked for the Library, £543.77 for the Christmas Lights and £730 for the 'Meals fund'. This left £64,725.11 in the General Purposes Fund.

Existing and potential commitments of £11,879, including up to £3,500 for the village map, £4,000 for the drainage work on the pitches and £3,000 for Youthquake, reduced the 'available' general funds to £52,846.11.

The sums that may also be committed to other projects totalled £16,000. This included a further potential commitment of £6,000 for a youth support worker for Youthquake, which it had been agreed would in fact be spread over a 3-year period, £5,000 for Walkers with Wheels and £5,000 for a Drinking water fountain. If these all proceed then available general funds would reduce to £36,846.11

Main receipts since last meeting were £3,764 from Greenbelt in respect of Scalebor and £4,605.60 from membership fees.

The most significant outgoings since last meeting were: £3,160 to HGM regarding Scalebor. £650 had been paid to Tom Sumner for the Hanging Baskets together with £260 regarding the Fountain of Life work and £150 regarding works at Jubilee Garden and the Pudding tree garden. £391.37 had been paid to Malcolm Fisher on connection with website related expenses.

It was confirmed that over £10,000 of membership income had been received in this financial year including £1,800 of gift aid.

A sum of £730 remained unspent having been originally allocated to the free school meals initiative. See 20 below.

It was noted that a consequence of the merger with BET was that BWCT may come under closer review by the Charity commission in the future. This meant that it was sensible in turn to review current financial processes – in particular, increasing the emphasis in getting separate quotes where possible from contractors, or others involved in paid work for BWCT. For larger jobs or projects, it was confirmed that at least 2 separate quotes should be obtained. Quotes and receipts should also be obtained in connection with smaller jobs or at least an indication of hourly rates and appropriate estimate of timescales for jobs, where there was more of a degree of uncertainty.

DECISIONS TO BE MADE

7 Burley Educational Trust (BET)

This part of the meeting was also attended by Shirley Moffat and Barbara Holden from BET to enable them to express their views or comments as appropriate.

DA confirmed that all necessary steps to progress the matter had now been taken. Applications to lift the Permanent Endowment and to change the BET objects had been submitted and there was now a 60 day waiting period.

It was confirmed that the BET fund would still be regarded as being held for the specific purposes of furthering the education and personal development of children and young people in Burley.

All involved were thanked, including Clare Lawrence and assisting colleagues from Wrigleys, for their ongoing assistance.

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8 Duck race and Teas in the Park 8th August 2021

It was confirmed that this event was set to go ahead. In terms of tickets sales, Tom Sumner had so far sold 650 and JE 150. There were still a large number to sell. The Guides would be doing Teas in the Park. Trustees were asked to attend on the day if available to assist with tickets sales.

The Police had been informed and would attend unless diverted to other more pressing incidents. Alternative plans were talked about, regarding the crossing of the A65, if the Police could not attend, including the wearing of high-viz jackets, borrowing signs from the police, suitable warnings on posters and involvement of a contact, Mike Parker, who had some experience of traffic management. In any event it was agreed that BWCT trustees or member could not physically assist any members of the public in crossing the road, which must in the end be at the relevant individuals own risk.

9 Membership renewal

NT reported that currently 404 full members had renewed equating to aliunde 900 linked members. NT was hopeful that there should be 500 separate memberships at least. There were 20 new members already this year. NT was thanked for his considerable efforts on this.

10. Youth worker commitment from April 2021

LH reported that Youthquake meetings were now on a once-a-week basis, 2 hours every Wednesday, until September. There was a general reminder that Youthquake is not managed by BWCT but has received some financial assistance.

The ambition of Bradford Youth services to achieve a wider community impact, has not yet been achieved. There were only 6 young people continuing to attend from the original group. Ideally, LH thought, there needs to be a new community Centre, as there is at Holmewood (accepting that Holmewood is in a very different part of Bradford and has received significant local funding). Another example was the youth organisation established in Thirsk, North Yorkshire.

The Methodist Youth worker vacancy in Burley was noted, which underlines the need for focus on youth in the village. The Duke of Edinburgh scheme is still being operated in the village.

LH confirmed she would circulate a note following the meeting summarising her thoughts on the next steps for the Youthquake, Village Youth initiative. This followed the training course she had attended 2 weeks previously.

Grateful thanks were again recorded to LH for her continuing efforts and time commitment to this youth initiative.

11. Herb garden

Three gardens were now operational, one on the village green and two new raised beds in Grange Park. The initiative had been a big success.

Thanks were to be again recorded to Penny Wright for her ongoing efforts and commitment to this project.

In terms of finance ME reported that overall costs were around £1744 with funding received of £1444. Costs include £650 paid to Tom Sumner for his work, which were approved by the meeting.

12. Walking with Wheels

DA reported that funding/ grants were available to upgrade the path near East End allotments, but the East End representatives are still objecting to the upgrading of their section of the path. Bradford Council's legal department are now considering aspects of the matter.

Otherwise, the path to the playground at Scalebor is being considered for possible improvement.

13 Village maps

NS and Barbara Holden are continuing to move this forward. One of the next aspects is agreeing photos. The designer in Menston had recommended that new photos be taken of the various sites to be featured and it was agreed that this suggestion be pursued, and NS would report further.

A list of buildings to be featured would be circulated after the meeting. It was confirmed that The Hermit was not currently featured. As this has had an interesting history it was agreed this should be considered for inclusion.

14 Village wellbeing (various)

It was reported that initiatives were ongoing around the subject of mental health. A physical meeting of those involved was to take place in the Scouts and Guides HQ. At present there was no additional/major project for BWCT to support.

REGULAR UPDATES

15. Scalebor and Greenbelt, filming

NT reported that regular invoicing of Greenbelt and payment mechanisms were currently working fine.

Scalebor's representative has left his role, and DA was to meet the successor the following day together with John Hardisty and a Scalebor resident.

By way of reminder, the total management fees charged by Greenbelt to residents are £48k a year i.e. £300 per resident. Of this 18/19k is paid to BWCT who in turn pay HGM around £11k, pay 4k toward pitch drainage with the balance available for the pavilion etc. Greenbelt had taken on the contract from David Wilson Homes. They continue to be responsible for the playground and surrounding woodlands.

A summer school was to be organised through the football club and an appropriate fee should be charged. It was agreed that DA should explore further. Noted that the land does need to be protected and preserved for its original purpose(s).

16. Walkers are Welcome

Ten new benches had now been established with BWCT help. More were to be considered, and/or repair of existing benches.

17. Zip wire and playground project

DA reported that extra matting had been installed and the costs covered by Burley Parish Council.

18. Website

HB confirmed that the new version of the website was now operational, and development was ongoing. The business directory was being developed. Businesses and sole traders can now log in and add or amend their details.

19. Marketing, communications, and social media

NS confirmed that the next BWCT newsletter was due for preparation and NS will start drafting shortly. Facebook and Twitter were being regularly updated.

There will be a village organisation marketing event involving stalls on Grange Park on Sunday August 22nd and BWCTs participation would be considered separately.

20. Litter picking and School meal funding

LH reported that this had continued to prove very successful with 36 members attending the most recent monthly event, with 80- volunteers having been involved ad a whole. Over 100 village areas are now being covered. Preventive measures are still being considered, such as signage. LH was again thanked for her efforts.

In relation to the remaining £730 held for school meals, it was agreed that based on relative school numbers this would be split as to a third and two thirds between the two village schools, to be used in any hardship funds they operate.

21. Other projects – brief updates.

Tom Sumner had been maintaining the Hanging Baskets and planters.

Noted again that it would be the 40th anniversary of the Christmas Lights in 2021

The trustees were urged to try the Treasure trail by NS.

The future of the Corn Mill Pond did need a more in-depth discussion at some stage.

23. Other projects being considered – brief update:

The skate park concept has not been progressed and nor had the drinking fountain.

A preliminary meeting for Burley Men's sheds will be held on Wednesday 15th September in the Bowling Pavilion.

24. AOB and next meetings.

Next meeting – 12th October