

Burley in Wharfedale Community Trust

Minutes of the Committee Meeting

held by Remote Zoom on Tuesday 10th November 2020

Present: Duncan Ault (DA) (Chair); Nicola Swan (NS); Mark Elsworth (ME); Andrew Wriglesworth (AW), Jan Edwards (JE); Loraine Hughes (LH); Nick Turnbull (NT); Harvey Bosomworth (HB); Ian Rigarlsford (IR); Sylvia Tilford (ST); James Moorhouse (JM)

1. Welcome, apologies for absence and Trustee matters:

Apologies from Simon Hills (who has resigned as a trustee but will continue to give support on specific matters).

Bill Midgely, Keith Dale and Barbara Holden from BET were also in attendance during the discussion on the Burley Educational Trust matter.

2. Minutes of the meeting held on 10th November 2020 and matters arising.

The previous meeting minutes were approved and all matters arising were covered in the meeting.

3. Correspondence

There was ongoing correspondence regarding the BET matter (covered at below).

BADCOT (formerly involved in the Christmas Market) had decided to wind itself up and as one of the closing actions had donated £250 to BWCT. Grateful thanks for this and for past support and involvement were expressed by the BWCT trustees.

4. Treasurer's Report

Prior to the meeting ME had circulated a schedule showing the financial position of the trust. He noted that the value of assets for the Trust stood at £89,967.98 as of 31 December 2020 having been £80,560.65 on 1st October 2020.

Of this figure, £15,778.65 was still held in the Playground Fund and £3,659.45 was reserved for the Corn Mill pond. £1,514.99 was also earmarked for the Library, £1,627.89 for the Christmas Lights and £622 for the 'Meals fund'. This left £66,765 in the General Purposes Fund.

Existing and potential commitments of £21,470, (including up to £15,000 for the Playground) reduced the 'available' general funds to £45,295.

The sums that may also be committed to other projects totaled £16,000. This included a potential commitment of £6,000 for a youth support worker, which it had been agreed would in fact be spread over a 3-year period.

Main receipts since last meeting were £4,743 from Greenbelt in respect of Scalebor, £2,500 loan repayment from the scouts, Burley Trojans rent of £1,400, £1,697.38 from the Coop community

fund, in respect of the Christmas lights, £1,444 from Bradford Met re the Herb garden, £1,000 being church contributions toward the cost of the benches.

Just over £1,600 had been received by way of cash donations (£400 of which was from the Co-op Christmas raffle toward the Christmas Lights). These cash receipts had been boosted significantly by the contactless cash collection facility at the deli (for which thanks go to JE) and the charitable giving portal on the website.

The most significant outgoings since last meeting were: - £2,640 to HGM for Scalebor grounds maintenance, £400 for the Roundhouse Garden, £1,382 for benches, £350 to Walkers are Welcome and £167.46 for the Herb garden.

A sum of £647 remained unspent having been allocated to the free school meals initiative.

DECISIONS TO BE MADE

5 Burley Educational Trust (BET)

DA reported that the Letter of engagement with Wrigleys LLP had been signed and relevant ID was shortly to be provided.

Wrigleys would provide a report on the recommended way forward with the second phase being about implementation of the merger. Wrigleys would deal with both the Charity Commission and HMRC. It had been discussed whether BWCT needed specifically to take separate advice and it had been concluded this was unnecessary.

Commented [AW1]:

The exclusion by Wrigleys of the provision of any tax advice was queried by NS. Although not expected as being essential by BET members present, AW said he would check with his colleague at Wrigleys.

SH had also noted again the slightly different geographical area of coverage by BET and BWCT and it was thought this would be covered in the initial report, as would the age limits of individuals who might benefit from the BET fund.

ME mentioned again consideration of the issue of whether the permanent endowment should be lifted to allow for future flexibility. This was also expected to be mentioned in the report, though thought possibly not an easy objective to achieve.

The investments were to be transferred by BET in their current firm.

7 Christmas Lights

It was acknowledged that the display had been fantastic this year – especially given the circumstances. Grateful thanks were mentioned to Tom Sumner’s Christmas Lights team, which included HB and NT.

The success of the Christmas Lights Film was remarked upon (viewed 11,000 times), as well as the Lights Trail and quiz and thanks were recorded to all specifically involved in these. Noted that the Scouts had raised £1,500 in connection with these initiatives.

The 2021 lights 'switch on' has been provisionally set for 27 November 2021. It was noted this would be the 40th anniversary display which ought to be recognized. It was not clear at this point as to the level of funds to be carried forward, as the cost of 2020 repairs were not yet known. It was thought the carried forward sum might be around £2,000 and £1,500 should as usual be donated by the Parish Council.

8 Youth worker commitment from April 2021

LH reported that youthquake meetings were still taking place online on a weekly basis, sometimes in two groups of four. Again, the idea is to focus on those who might otherwise use their time less constructively. Use of the Queens Hall is being sought when physical meetings are permitted.

Cerys Hughes is to report at end of January on the proposed plan of action for the next 12 weeks. The complications wrought by the pandemic will also be covered.

A further meeting of relevant local groups is then to be held at end of March.

Grateful thanks were again recorded to LH for her efforts and time commitment to this.

9. Herb garden

The first garden is now operational and situated on the village green. Two or three other sites were now being considered, including one possibly near the Library.

10. Co-op funding allocation

Just under £1,700 had just been received for which grateful thanks were noted. Other funds received had already been allocated to the Library which still has some of these funds.

It was confirmed by DA that the Co-op allowed flexibility as to how funds were allocated to charitable causes in the village by BWCT.

It was agreed that the above funding be allocated to the Walkers with Wheels project being promoted by Walkers are Welcome.

A new path was being proposed near the allotments which may cost up to £8,000.

11 Membership and Quarterly prize draw

NT reported there were now 504 full members and 1010 linked members. The next rung of membership level had been reached in terms of the cost of the supporting software, though this was a sign of success in terms of the membership drive.

After discussion it was agreed to discontinue the prize draws as they presented logistical and governance issues and were not regarded as anything more than a very incidental benefit of membership.

Agreed that £200 would be given to Love Burley in lieu of the latest prize draw.

Commented [AW2]:

12 Duck Race 2021

This had been provisionally set for 20 June 2021. This would need to be reviewed nearer the time depending on ongoing circumstances.

REGULAR UPDATES

13. Zip wire and playground project

DA reported that the playground equipment (including a new roundabout) should be installed in the next couple of weeks. An ongoing drainage issue is also to be addressed in the same time scale.

CCTV is being considered for the park.

14. Scalebor and Greenbelt

NT agreed to take on SH's role in terms of regular updating meetings with Greenbelt.

15. Roundhouse Garden

The 4 benches are ready to be installed once the fixings arrive, hopefully in the next 2 or 3 weeks.

16. Website

HB reported that the new version of the website had been launched by Malcolm Fisher and the Trustees were asked to try it out. A huge amount of time has been put into the project by Malcolm for which grateful thanks were recorded. He has also been assisted by a couple of others.

17. Marketing, communications, and social media#

NS was commended for her work on marketing. The Christmas Trail had been a particularly notable recent success.

Confirmed that the next BWCT communication would be sent in February.

18. Litter picking

LH reported that this had continued to prove successful and 4 full bags of rubbish were regularly collected. Some regulars were doing extra duties outside scheduled sessions. LH was thanked for organizing and promoting this. It was queried as to whether Burley Parish Council should also be involved in some way.

19. Other projects – brief updates.

- Tm Sumner had agreed to again sort out Hanging Baskets and planters in 2021.
- In relation to the village maps, COVID had continued to delay matters, and the matter was ongoing.
- Nothing to report on Fountain of Life, Library, Pudding tree, Jubilee garden or Corn Mill Pond.

20. Other projects being considered – brief update:

- The skate park, to be looked at in more detail in 2021.
- Men's sheds, to be left for now.
- Drinking fountain -deferred until next meeting

21. AOB and next meeting.

Next meetings – **2nd March 2021 at 7.30pm** (again on Zoom); then 11 May; 13 July; 12 October