

Burley in Wharfedale Community Trust

Minutes of the Committee Meeting held at the Library, Burley in Wharfedale on Tuesday 3rd May 2022

Present: Duncan Ault (DA) (Chair); Andrew Wriglesworth (AW), Niccola Swan (NS) ; Jan Edwards (JE); Loraine Hughes (LH); Nick Turnbull (NT); Harvey Bosomworth (HB); Shirley Moffat (SM); Barbara Holden (BH); Sylvia Tilford (ST); Elaine Marsden (EM),

In attendance: Sam Newman attended for item 7 (Pump Track).

1. Welcome, apologies for absence and Trustee interests:

Apologies had been received from Mark Elsworth (ME) and Tim Brooke (TB).

NS mentioned a personal connection to Velosolutions- see 7 below and had not participated in that discussion or decision.

AW said he would recuse himself from any discussion at 10 below, regarding a further fee note issued by Wrigleys solicitors, for work indicated to be post/additional to the work on Charity approval for the merger with BET.

2. Minutes of the meeting held on 8th March 2022

It was confirmed that Elaine Marsden had not attended the March meeting (as a correction to the March minutes). Otherwise, the previous meeting minutes were approved.

3. Matters arising.

All matters arising were covered in the meeting.

4. Correspondence

There had been correspondence from Aviva insurance regarding the cost of replacing the road sign and wall to the Pudding Tree which had been recently damaged in a road accident.

There had been some correspondence from Scalebor residents following the non-renewal of BWCT's maintenance contract in favour of a new contract with G Clarke of Keighley. It was noted that there is currently no resident's association at Scalebor. It was mentioned that the current signage needed to be updated to reflect BWCT's reduced/changed level of involvement.

There had been correspondence with Burley Woodhead school regarding the land near Jumb Beck Close which the school had intended to fence off. There had clearly been a lack of communication by Bradford council regarding the plans that BWCT and the council had been formulating.

5. Trustee matters /interests

It was suggested that it would be helpful to find someone based at Scalebor who wanted to be a trustee, as it was a part of the village that should be directly represented.

6. Treasurer's Report

Prior to the meeting ME had circulated the treasurer's report and up to date management accounts.

It was noted that the value of cash assets for the Trust (ignoring the BET investments but including some cash received since the last meeting – see below) stood at £92,357.09 as of 30th April 2022, having been £67,924.88 on 1st October 2021.

Of this figure, £2,559.45 was reserved for the Corn Mill Pond; £10,500 from the former BET bank account and £500 in connection with a refund to BET; and £469.41 in respect of Unique. This left £72,274.04 in the General Purposes Fund.

Existing and potential commitments of £11,598, including £4,000 for the pitches at Scalebor (2022 slitting and sanding) up to £3,500 for the village map, £3,000 for Youthquake, £500 for Burley Bridge Association (printing and publicity costs); £500 for Burley Festival (underwriting cost of playground equipment) reduced the 'available' general funds to £60,676.04

The sums that may also be committed to other projects totalled £11,000. This included a further potential commitment of £6,000 for a youth support worker for Youthquake, which it had been agreed would in fact be spread over a 3-year period and £5,000 for a Drinking water fountain. If these all proceed, then available general funds would reduce to £49,176.04

Significant amounts received since last meeting were £10,000 of BET cash from bank account; £5,000 from Bradford Met for Love Burley; £3,206 from Greenbelt (being the final contractual payment); a donation of £875 from the Over 50 Club; and £469.41 from the co-op for Unique

The most significant outgoings since last meeting were: £2,500 for Love Burley; £2,500 for the Parish centre; £2,290 to Burley Parish Council (being BWCT's contribution to the Christmas Lights); £800 to Men's sheds; £550 to Tom Sumner in connection with Pavilion repairs (approved specifically by the trustees as an expense in excess of the £500 limit; and £186.25 to the Library.

It was estimated that a sum of around £2,300 was due to HGM (taking into account an agreed £500 deduction to reflect the foregone final month's receipt on the Greenbelt contract).

DA mentioned that around £14,500 remained in the BET bank account. It would be most practical to keep the account open pending receipt of some further income payments from Blackrock and Schroders.

The pavilion repairs mentioned includes painting of the exterior (£1,000 to Terry Hill). The interior was also being painted (£450) and is the football club's responsibility. The repairs relating to Tom Sumner include fixing roof leaks, cleaning gutters and some woodwork repairs to the structure.

The new accounts were now being operated through the two trustee verification process mentioned at the March meeting.

Two additional funding requests were agreed as follows:-

- £120 for a new Union Jack flag (BWCT having previously funded the flagpole). This would be held by the current flag master – Rob Pawson

- £300 (1/3) contribution to the purchase of a new sound/PA system with similar sums being contributed by the Burley Churches and the Parish Council. This was not a grant, and the sound system would be shared within the community.

7. Pump track

Sam Newman updated the trustees on the project; two quotes had been obtained, with the favoured one being Velosolutions, at a total estimated cost of £151k. This comprised £5k of planning costs and £146k of construction costs (though these might be reduced by around £3k for a standing area that may not be needed).

Sam's company (Steel City Media) would in effect contribute £1.5k of the planning fees with BWCT having committed £2k and the Parish Council having also committed £2k.

If planning permission were obtained, Sam estimated that there would then be a 3-year period to raise the funds needed. Likely sources would be The Lottery, British Cycling and Sports England. There was optimism that most of the funds could be raised from these organisations. One factor was that the newest pump track in the area was relatively far away in Skipton.

The schools in Burley and Bradford Parks were supportive, as were Bradford Council.

It was agreed that Sam would set up a website and draw up/design a connected leaflet for review at the July trustees meeting.

8. Membership renewal

NT reported that currently 506 full members had joined (as compared to 490 last year) equating to around 981 linked members. Email invites had been sent out and membership forms would be printed off for hand delivery by the trustees.

Grateful thanks were to be recorded for NT and HB for their work on this.

DECISIONS TO BE MADE

9. Cornmill Pond

Following the March meeting, Stephen and Sue Carruthers would like a simple legal document or provision to accompany or be written into their deeds; that a future occupant of their residence at Weathervane Cottage (opposite the pond) would have the option to commit to basic maintenance and security duties, in exchange for being able to park on part of the gravel area immediately adjacent to the pond. The rest of that area is owned and used for parking by the owners of Cornmill House.

It was acknowledged that a future owner may not want to take up the option, in which case it would be hoped that a conservationist, or another environmentally minded village organization, might take on the task of looking after the pond.

BWCT pays for certain maintenance costs (out of a capital sum originally left by Miss Maudsley) though this sum was now much diminished. See 6 above.

.10. Burley in Wharfedale Educational Trust (BET) and BWCT merger.

DA confirmed that work was ongoing to transfer the Schroders and Blackrock investments to BWCT. This had not been easy but it was hoped the changed position was now recognised. The BET bank account also needs to be closed and funds moved across (once residual income had been received from the investments).

A further fee note had been issued by Wrigley's solicitors who had assisted with the merger. This had been indicated to be for obtaining a further letter from the Charity Commission to meet a request from one of the investment houses. Although some concern was expressed at the amount of the further charges, it was agreed these should be paid.

Both Burley schools had been contacted regarding the merger and the availability of the fund would be further publicised in the village.

DA, ME, AW and NS (with help from BM) form the sub-committee to specifically assist with financial aspects and would be considering how best to manage financial matters going forward.

11 Scalebor

DA confirmed that Greenbelt had terminated the contact as at the end of March 2022.

As agreed, BWCT's contribution of £4,000 for 1/3 of this April's pitch maintenance costs (for which in effect funds had been accumulated) would be paid for by BWCT again this year.

DA had already mentioned the ongoing pavilion maintenance costs.

12 Jumb Beck Close

Given the school's own plans concerning the area of ground, the grant received from Shipley Community Chest would be retained (with their agreement) for other relevant purposes.

13. Hanging Baskets/Tubs

This will be funded as usual by BWCT

14. Christmas Lights - 26 November 2022

Nothing to report.

15. Burley Festival.

The Festival Committee had formally submitted a request for the event to become the responsibility of BWCT. The main advantages are financial – i.e. the overall insurance cost would be reduced by this being covered through BWCT's policy, BWCT could claim gift aid on the bucket collections and the charitable status of BWCT offered other benefits.

It was noted that the financial year end of the festival was 31 October, so the matter would need to be considered further at the next two BWCT meetings.

16 Duck race 5.6.2022

This is now due to take place on Jubilee weekend. The Guides will do teas on the Green.

There had been some initial confusion over the possibility of the teas being in the Park, but it was confirmed by all that, at the Guides request, the teas would as usual take place on the Village Green.

Tom Sumner has indicated he plans to sell 800 tickets. The Trustees were given allocations of 50 tickets each to sell – by end of May.

DA was to contact the police and the risk assessment would be reviewed

17. Walkers are Welcome (and with Wheels)

Numerous benches had now been installed in various locations around the village and its environs.

The inaugural Yorkshire Heritage Way walk had been completed the previous weekend.

The Allotment path project was to have proceeded in April/May with the necessary work agreed with Bradford MDC. BWCT has £6,500 of funding in place. However, an initial attempt to proceed had been physically blocked by members of the East end Allotment group. The work will be progressed to completion on a different occasion.

18. Village information board

NS reported that the designer (Lee) had produced 3 designs. NS will liaise with other parties for locations for the boards.

19. Village Youth provision

There was no update, other than that it is likely that any further initiative will be church led.

20. Herb/vegetable garden

Thanks to Penny, this is continuing well.

21. Website

HB reported that Bob Felsted was now assisting Malcolm. New software was awaited with the Business directory having been temporarily suspended. The diary has been very active and well used

22. Newsletter and publicity

There was a reminder to let NS/HB know about any newsworthy items

23 Litter picking and the Wombles

LH confirmed that 33 people had participated last weekend. The litter pick triangle with picker was now operational with more being considered for purchase.

The profile of the organisation had been boosted by awards for LH (from the soroptimists) and the shortlisting of 4 young people for another local award with Alexander Hughes being the recipient of one such award and LH again being shortlisted. Congratulations were recorded to all those mentioned or involved.

24. Gardens, Pond, Fountain of Life maintenance

The recent road accident, which has damaged the surround of the Pudding tree, had been noted. The insurers of the motorist will meet the cost of repairs.

The Fountain of Life and Jubilee Garden had been jet washed and the seating repainted.

26. AOB and next meetings.

Next trustees' meetings – July 12th and October 11th.
