

## **Burley in Wharfedale Community Trust**

### **Minutes of the Committee Meeting held at the Library, Burley in Wharfedale on Tuesday 4<sup>th</sup> January 2022**

**Present:** Duncan Ault (DA) (Chair); Mark Elsworth (ME); Andrew Wriglesworth (AW), Niccola Swan (NS) ; Jan Edwards (JE).Lorraine Hughes (LH); Nick Turnbull (NT); Harvey Bosomworth (HB); Sylvia Tilford (ST); Tim Brooke (TB)

**In attendance:** Bill Midgley (BM), Shirley Moffat (SM), Elaine Marsden (EM), Barbara Holden (BH) all formerly of Burley Education Trust

#### **1. Welcome, apologies for absence and Trustee interests:**

BM, SM, EM and BH were all in attendance and were welcomed.

#### **2. Minutes of the meeting held on 12<sup>th</sup> October 2021**

The previous meeting minutes were approved subject to noting that Malcolm Fisher had been present, to discuss the progress of the village website.

#### **3. Matters arising.**

All matters arising were covered in the meeting.

#### **4. Correspondence**

There had been correspondence regarding the BET matter with Wrigleys Solicitors LLP (also see 8). The Charity Commission had approved the merger on 19th of December. Clare Lawrence and Hayley Marsden of Wrigleys were thanked for their assistance and DA commented that legal assistance had been needed to achieve the objective.

There was also ongoing correspondence with the Co-op concerning use of next year's funding, for Unique, a mental wellbeing charity for children.

There had been correspondence with the new regime at Greenbelt regarding Scalebor – see 16

#### **5. Trustee matters**

SM, EM and BH put themselves forward, and it was duly agreed, became trustees of BWCT.

#### **6. Treasurer's Report**

Prior to the meeting ME had circulated the treasurers report and up to date management accounts.

It was noted that the value of cash assets for the Trust (ignoring the BET assets) stood at £75,714.10 as of 31<sup>st</sup> December 2021, having been £67,924.88 on 1st October 2021.

Of this figure £2,759.45 was reserved for the Corn Mill Pond, £186.25 was still earmarked for the library, £4,753.32 for the Christmas Lights and £6,554.19 for Walkers with Wheels. This left £61,460.89 in the General Purposes Fund.

Existing and potential commitments of £6,898, including up to £3,500 for the village map, £3,000 for Youthquake, £300 for Plastic Free Burley and £98 for the website, reduced the 'available' general funds to £54,562.89.

The sums that may also be committed to other projects totalled £16,000. This included a further potential commitment of £6,000 for a youth support worker for Youthquake, which it had been agreed would in fact be spread over a 3-year period and £5,000 for a Drinking water fountain. If these all proceed then available general funds would reduce to £42,762.89

Main receipts since last meeting were £5,129 from Greenbelt in respect of Scalebor, £4,000 from Shipley Community Chest and £500 from Burleys Parish Council toward the Christmas Lights fund, £1,971.61 from the Co-op toward the Walkers with Wheels fund, and £350 from each of Probus, Adams Limited, C Boyd and Walkers are Welcome toward the benches.

The most significant outgoings since last meeting were: £4,070 to HGM regarding Scalebor (£3,070 maintenance and £1,000 for extra pitch cutting), £324 on pavilion repairs, and £270 on the lavender bushes. Tom Sumner had also been reimbursed £1,647.55 in relation to Christmas Lights related expenditure.

ME noted that the accounts would now change following the BWCT/BET merger to reflect former BET assets.

There was a discussion about the operation of the bank accounts for BWCT. It was agreed, after discussion, that ME's position would be better protected (against the risk on hackers/online fraudsters) if internet banking actions were verified by another BWCT trustee. ME agreed to investigate the requirements and report further. Separately or together with this, ME will also investigate whether appropriate bank alerts for transactions can be set up.

ME suggested and it was also agreed that the reserves policy for BWCT needed to be reviewed and it was agreed this would be discussed at the March trustees meeting

## **7. Membership renewal**

NT reported that currently 500 full members had joined (as compared to 490 last year) equating to around 990 linked members. If/when 1000 linked members are reached the next payment tier for the payment system will be triggered.

## **DECISIONS TO BE MADE**

### **8 Burley in Wharefedale Educational Trust (BET) and BWCT merger.**

For background, BM provided a brief history of BET. The trust had previously owned the Old Township school. This had been sold in 1996 generating net proceeds of around £75,000. These capital monies had been invested and now stood at around £190,000.

The income generated had of late been around £5/6,000 per annum. When not distributed this had been accumulated and there had been around £23/24,000 of cash in the trust bank account.

Wrigleys Solicitor's fees of £8,400 including VAT (for acting in the merger) had been paid from these funds.

BM confirmed that BETs final accounts had been drawn up to their year-end of 31 December 2021.

It was agreed that a subcommittee be formed to consider and deal with the transfer of assets to BWCT and to oversee ongoing management of the investments. DA, ME, AW and NS volunteered to form this committee \*with help from BM)

It would also more generally be necessary for BWCT to formulate, within the scope of the terms of the merger, suitable policies regarding the parameters of the fund and the uses to which it could be put. It would also be necessary to publicise the existence of the fund

### **9 Pump Track**

DA reported on continuing discussions with Sam Newman concerning this potential project. A track had been intended for Ilkley, but the available site was unsuitable due to possible flooding. The latest projected cost was around £100k.

There is also a plan to build a pavilion and changing facilities for the football club and others using the park. This cost was projected to be around £600k.

It was confirmed that the facilities would also be designed for suitable use by the disabled.

Bradford City Council continued to be broadly supportive of the idea.

### **10. Christmas Lights - 26 November 2022**

DA confirmed the above date for the 2022 lights switch on. Last year's lights were being removed in the coming days, though the lights in the park would be left in place until the end of March.

### **11 Youth provision**

LH reported that a collaborative community effort continued to organise suitable provision. The Rev Tim Perkins has suggested that a working group is established, and the Rev Alistair Kirk has some funds set aside to assist a project for the youth community.

### **12 Unique**

NS said she needed some assistance in relation to the marketing of Unique.

### **13 Jump Beck**

Bradford Council are proposing a license agreement in relation to management of the garden and the matter is ongoing

### **14 Walkers are Welcome**

There are now to be 15 recyclable benches; 12 are in place with another 3 to be installed. All have sponsors.

DA reported that the issue around the allotment path aspect was still with the legal department at Bradford Council. Assuming the legal position is favorably decided, £6,554 of funding is available as

and when the go ahead can be given or agreed, which has primarily been provided by the Co-op, and Shipley Community Chest, with further funding available from Burley Parish council.

Walkers are Welcome have also been repairing potholes on Hagg Farm Road.

### **15 Village maps**

NS that the project is ongoing but was being held up by a difficulty in finding a local designer, who fully understood the concept of what was intended.

### **16. Village wellbeing**

LH was attending all of these and reported on recent (2 hour) meetings which involved anything between 5 and 15 attendees. Some attendees were from Otley and Baildon.

### **17 Scalebor Park**

It was mentioned that following a change to the hierarchy at Greenbelt in June 2021, a costs breakdown in respect of sums paid to BWCT had been submitted to Greenbelt as they had requested. The information included the capital sums that BWCT and Burley Trojans had invested in drainage of the pitches and ongoing maintenance costs, as well as the ongoing costs of the upkeep of the pavilion.

Greenbelt currently make monthly payments to BWCT, who have in turn a contract with HGM to provide ongoing services around the maintenance of the pitches. The annual contract comes up for renewal in March. There was a concern that if the contract was not renewed there would be an impact on the future maintenance and in short order, the quality of the playing fields and grounds.

At the same time there was evidence of deterioration in the relations between Greenbelt and the residents of Scalebor, where there were complaints about lack of communication, increased prices, and management failings. One resident had refused to pay Greenbelt's latest fees.

It was agreed that the merits of continuing the existing arrangements needed to be explained to the new regime at Greenbelt, as part of the solution for restoring relations with the residents.

### **18 Cornmill Pond**

Discussion over the future of arrangements between the pond and owners of Weathervane Cottage continue, with it being requested these are linked more securely in a legal sense.

Separately several of the Indian Runner Ducks had gone missing or been attacked, it was thought by mink that had escaped from elsewhere. Steps are being taken to protect the remaining ducks.

### **19. Herb garden**

Three gardens were operational, one on the village green and two raised beds in Grange Park. Unfortunately, the two in the park continue to be vandalised, but were being restored by the providers.

## **20 Zipwire and park**

It was confirmed that a new trampoline had been ordered and will be paid for by Burley Parish Council

## **21. Website**

HB reported that Malcolm Fisher is continuing to work on the business directory.

## **22 Duck race and Teas in the Park 2022**

The date for this year's event will be 19 June 2022 (since revised to 5 June – Jubilee weekend)

## **23 Men's sheds**

Physical meetings had been suspended due to the latest covid outbreak. The next meeting was to be on Zoom. A permanent home is still to be established.

## **24. Marketing, communications, and social media**

NS confirmed she was catching up in readiness for the next BWCT newsletter.

## **25. Litter picking**

LH reported that the litter picking mornings continued to prove very successful and the village was looking much better

## **26 Hanging Baskets and Planters, Library, Pudding Tree, Jubilee Gardens, Fountain of Life area**

Nothing to report

## **27. AOB and next meetings.**

Next trustees' meetings – 8<sup>th</sup> March, May 3<sup>rd</sup>, July 12<sup>th</sup> and October 11<sup>th</sup>.